



PROGRAMME FOR THE REGISTRATION OF CONSULTANTS TO PROVIDE CONSULTANCY ADVICE FOR COMPANIES WISHING TO IMPLEMENT ISO 9000

Objective

The objective of the scheme is to encourage the adoption by companies of ISO 9000 by making available Consultants considered competent by the Ministry of Development.

Qualifications for Consultants

Consultants wishing to register with the Ministry of Development must fulfill the following minimum requirements:-

1. They should be educated to degree level or equivalent.
2. They should have undergone training in quality assurance and, preferably, hold a professional qualification in this area.
3. They should have a working knowledge and understanding of ISO 9001.
4. They should have a minimum of two years experience in the practical application of ISO 9001 within a company environment.
5. They should have taken part in a minimum of four consultancy assignments advising companies on the implementation of ISO 9001.

Registration

Consultants wishing to register with the Ministry of Development must complete Registration Form No STD 3/006/1.

The Ministry may wish to interview applicants before approving registration, in which case they must attend at the time and place of the appointment at their own expense.

All registered Consultants are required to maintain a log of their involvement in quality system consultancies.



Registration will be reviewed every 3 years following initial registration. Renewal of registration will be dependent upon the ability of the Consultant to continue to perform his duties to the satisfaction of the Ministry.

Registration Fees

Application Fee	B\$400.00
Annual Registration Fee	B\$200.00

Application

An application for Registration is set out in Appendix 1.



**REGISTRATION OF CONSULTANTS
APPLICATION FORM**

Personal Details of Applicant

Name : _____

Address : _____

Tel. No. : _____ Fax No.: _____

Professional/Technical Qualifications

Name of Institution	Course/Subjects	Grade	Date

Please provide copies of supporting documentation.



Professional Experience

Date From To	Name of Organisation	Department	Quality Related Responsibilities

Consultancy Experience (relating to implementation of ISO 9000)

Date From To	Name of Organisation	Details of Consultancy Undertake



Declaration

I certify that the statements contained in this Form are correct to the best of my knowledge and belief.

Signature of Applicant

Date: _____

