**Report of The Meeting of Task Force for the China-ASEAN Environmental Information Sharing Platform (EISP)**

31 October – 2 November, 2017

Beijing, China

* 1. **INTRODUCTION**

The Meeting of Task Force for the China-ASEAN Environmental Information Sharing Platform (EISP) was held on 31 Oct 2017 at Excemon Beijing Hongxiang Hotel in Beijing, China. The meeting was organized by the China-ASEAN Environmental Cooperation Centre (CAEC) under the Ministry of Environmental Protection of China (MEP).

The meeting was attended by the delegates from China and ASEAN member States including Brunei, Cambodia, Laos, Singapore, Thailand, Vietnam as well as representatives from the ASEAN Secretariat and also partners such as Chinese Academy of Sciences, ASEAN Center for Biodiversity (ACB) and UN Environment World Conservation Monitoring Centre (WCMC).

The meeting was co-chaired by Mr. Peng Bin, Division Director, Division of the China-ASEAN Environmental Cooperation Center (CAEC), and Mr. Hazri Hassan, Director, International Policy Division of the Ministry of Environment and Water Resources, Singapore.

Brunei Darussalam was represented by:

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| **No** | **Name** | **Designation** | **Department / Ministry** |
| 1 | Hj Mosaidi Mohd Said | Environment Officer | Department of Environment Parks and Recreation, Ministry of Development |
| 2 | Hj Md Alamul Huda DP Hj Adnan | Landscape Architect | Department of Environment Parks and Recreation, Ministry of Development |

1. **AIMS OF THE MEETING**

The objective of the Meeting was to review the progress of EISP and discuss the issues relating to the establishment of the Task Force of EISP.

1. **BRUNEI DARUSSALAM’S POSITION IN ATTENDING THE MEETING**

* Brunei Darussalam, as a member of ASEAN-China Environment Cooperation, and thus participated in the Task Force of the EISP which is one of the activities under the ASEAN-China Strategy on Environmental Cooperation 2016-2020.
* Under the task force, members are introduced to the EISP and to provided relevant information to be included in the EISP.

1. **HIGHLIGHTS OF THE MEETING**
   1. **Opening remarks**

* At the opening session, Ms. Zhang Jieqing, Deputy Director-General, CAEC, extended welcome to the delegates for participating into the meeting. She expressed appreciation to the AMSs and the ASEAN Secretariat for their cooperation, and partners for their support to China-ASEAN environmental cooperation. She highlighted that the ASEAN-China environmental cooperation had resulted in notable achievements. She believed that under the guidance of the ASEAN-China Strategy on Environmental Cooperation 2016-2020 and the Action Plan, China and ASEAN would embrace more fruitful achievements in the future. She indicated that EISP was the flagship project in the field of environmental data and information management. The establishment of EISP would narrow the gap of environmental information management and enhance the cooperation in environmental information and data between China and AMSs, which was vital to reaching sustainable development goals.
* Ms. Wang Ying, Deputy Division Director, Department of International Cooperation, Ministry of Environmental Protection of China, highlighted that the environmental cooperation between China and ASEAN has witnessed substantial progress. It has become a successful example for South-South environmental cooperation. She introduced the latest progress of environmental protection in China. She expected that the environmental cooperation between China and ASEAN would contribute to the Belt and Road initiative as well as the Master Plan on ASEAN Connectivity 2025.
* Mr. Hazri Hassan, Director, International Policy Division of the Ministry of Environment and Water Resources, Singapore, on behalf of the coordinator country for ASEAN-China cooperation, expressed thanks to the Ministry of Environmental Protection of China and CAEC for organizing the meeting. He also appreciated China for its efforts in promoting China-ASEAN environmental cooperation. He highlighted that EISP could play an important role for policy makers, enterprises, public and academy to participate in the environmental protection.
  1. **Session 1 - Introductory Sessions**

The session included the introduction of current status of China-ASEAN environmental cooperation made by Mr. Tian Fang, Program Manager, CAEC and also the cooperation on environment information and data in ASEAN made by Mr. Haryono and Ms. Tika, Technical Officers, Environment Division, Disaster Management and Humanitarian Assistance Sustainable Development Directorate, ASEAN Secretariat.

* 1. **Session 2 – Partners’ Experience Sharing**

Several partners shared the practice and experience on biodiversity information management in the ASEAN region shared by Ms. Erica Taway Villavelez, Research Officer, ACB; knowledge and experience on biodiversity monitoring and information made by Mr. Neville Ash, Director of UN Environment-World Conservation Monitoring Centre (WCMC); and cooperation experience on biodiversity cooperation made by Dr. Zhang Mingxia, Southeast Asia Biodiversity Research Institute (SABRI), Chinese Academy of Sciences.

* 1. **Session 3. Progress on the Establishment of China-ASEAN Environmental Information Sharing Platform (EISP)**

Ms. Liu Yinan, Biodiversity Committee, Chinese Academy of Sciences, introduced the structure and functions of the EISP portal website. Dr. Xu Zheping, Associate professor，National Science Library, Chinese Academy of Sciences, introduced the pilot platform for the theme of biodiversity which could be visited through the EISP portal website.

* 1. **Session 4. Discussion on the organization, work mechanism and duties of Task Force**

Mr. Peng Bin, Division Director, Division of the China-ASEAN Environmental Cooperation Center (CAEC), and Mr. Hazri Hassan, Director, International Policy Division of the Ministry of Environment and Water Resources, Singapore co-chaired the discussions of the Task Force of EISP. After discussions, the participants made the following recommendations.

1. Composition of the Task Force

The Task Force of EISP will be composed of members from China and AMSs. China and each AMS will nominate 2 members in 2018. CAEC will inform by writing to the ASEAN Secretariat of the nomination of the Chinese members, while the ASEAN Secretariat will inform by writing to CAEC of the nomination of the ASEAN members.

1. Co-chairs of the Task Force

The Task Force activities will be led by co-chairs. One co-chair will be assumed by one Chinese member, and another co-chair will be assumed by one ASEAN member normally coming from the coordinator country for ASEAN-China cooperation.

1. Report of the Task Force

The Task Force should report its work to the annually organized the ASEAN-China National Focal Points Meeting for Environmental Cooperation.

1. The Task Force Meeting

The Task Force Meeting will be held annually. A technical workshop can be organized back-to-back with the Task Force Meeting to facilitate the discussions of technical issues and enhance the technical capability of the participating countries. China and AMSs may host the Task Force Meeting on voluntary basis.

1. Work Plan for 2018

China will host the Task Force Meeting and the Technical Workshop in 2018. The venue and time of the meeting and workshop will be proposed by CAEC in due course.

The Chinese and ASEAN Task Force members will collect and upload the database and information through the country portal. In 2018, the updating of database and information may focus on 1) environmental policies, laws and regulations, strategies and action plans; 2) environmental standards; 3) data and information on biodiversity.

China and AMSs will formulate an Action Plan on the Implementation of EISP. The Action Plan should be endorsed by the Meeting of ASEAN Senior Officials on Environment (ASEON) so that AMSs have the mandate to participate in the EISP cooperation.

China will take the responsibility for the development of the platforms for the theme of environmental industry and technology, the theme of environmentally sustainable cities. The progress of the construction of the platforms for these two themes will be reported and discussed at the Task Force meeting 2018.

CAEC takes the responsibility for maintaining the operation of EISP Website.

CAEC will prepare the draft Action Plan on the Implementation of EISP and submit it to the ASEAN Secretariat for comments from AMSs. A final version should be ready before ASEON 2018.

CAEC will revise the TOR of the Task Force in accordance with the above discussions and submit it to the ASEAN Secretariat for comments from AMSs.

A final version should be ready before ASEON 2018.

1. **RECOMMENDATIONS**

**Brunei Darussalam’s follow up actions:**

* To review the revised TOR for the Task Force of the EISP and also the revised Work Plan for 2018 of the EISP
* To nominate two officers as members of the Task Force and the names to be submitted to ASEC in 2018
* To provide data and update the database and information which may focus on 1) environmental policies, laws and regulations, strategies and action plans; 2) environmental standards; 3) data and information on biodiversity.
* To further provide and update data on the EISP according to the various themes as develop by China. i.e. theme of environmental industry and technology, and the theme of environmentally sustainable cities.

Annex 1: Agenda of the Meeting of Task Force for the China-ASEAN Environmental Information Sharing Platform (EISP)

Annex 2: List of Participants

Annex 3: Revised Work Plan for 2018

Annex 4: Revised TOR for Task Force

**ANNEX 1**.

**Meeting of Task Force for** **China-ASEAN Environmental Information Sharing Platform (EISP)**

**31 October 2017, Beijing**

**Tentative Agenda**

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| 1. **Meeting of Task Force for EISP** | | |
| 31th October, Tuesday | | |
| 8:00-9:00 | Registration | |
| 9:00-9:20 | **Opening Remarks** | |
| *Ms. Zhang Jieqing* | *Deputy Director-General, China-ASEAN Environmental Cooperation Centre, Ministry of Environmental Protection of China* |
| *Ms. Wang Ying* | *Deputy Director, Department of International Cooperation, Ministry of Environmental Protection of China* |
| *Mr. Hazri Hassan* | *Director, International Policy Division of the Ministry of Environment and Water Resources,Singapore* |
| 9:20-10:00 | **Session 1. Introductory presentations** | |
| 1. Current status of China-ASEAN environmental cooperation | |
| *Mr. Tian Fang* | *China-ASEAN Environmental Cooperation Centre* |
| 1. Cooperation on Environment information and Data in ASEAN | |
| *Mr. Haryono and Ms. Tika* | *Technical Officer, Environment Division, Disaster Management and Humanitarian Assistance Sustainable Development Directorate, ASEAN Secretariat* |
| 10:00-10:20 | **Group photo & Coffee break** | |
| 10:20-12:00 | **Session 2. Partner’s Experience Sharing** | |
| *Ms. Erica Taway Villavelez* | *Research Officer, ASEAN Center for Biodiversity (ACB)* |
| *Mr. Neville Ash* | *Director, UN Environment-World Conservation Monitoring Centre* |
| *Dr. Quan Rui chang* | *Deputy Director General, Southeast Asia Biodiversity Research Institute, Chinese Academy of Sciences* |
| Questions & Comments | |
| 12:00-14:00 | Lunch Break | |
| 14:00-15:00 | **Session 3. Progress on the Establishment of China-ASEAN Environmental Information Sharing Platform (EISP)** | |
| 1. Establishment of the portal website of EISP | |
| *Ms. Liu Yinan* | *Biodiversity Committee, Chinese Academy of Sciences* |
| Questions & Comments | |
| 1. Establishment of the pilot platform for the theme of biodiversity | |
| *Dr. Xu Zheping* | *Associate professor，National Science Library, Chinese Academy of Sciences* |
| Questions & Comments | |
| 15:00-16:00 | **Session 4. Discussion on the organization, work mechanism and duties of Task Force** | |
| Co-chairs: | |
| *Mr. Peng Bin* | *Director, China-ASEAN Environmental Cooperation Centre* |
| *Mr. Hazri Hassan* | *Director, International Policy Division of the Ministry of Environment and Water Resources,Singapore* |
| 16:00-16:20 | **Coffee break** | |
| 16:20-17:00 | **Session 5. Discussion on the work plan 2017-2018 and MOU** | |
| Co-chairs: | |
| *Mr. Peng Bin* | *Director, China-ASEAN Environmental Cooperation Centre* |
| *Mr. Hazri Hassan* | *Director, International Policy Division of the Ministry of Environment and Water Resources,Singapore* |
| 17:00-17:15 | **Wrap-up** | |

**ANNEX 2**.

**List of Participants**

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| ***China*** | | | |
| NO. | Name | | Title |
| 1 | Ms. Zhang Jieqing | | Deputy Director-General, China-ASEAN Environmental Cooperation Centre (CAEC), Ministry of Environmental Protection of China |
| 2 | Ms. Wang Ying | | Deputy Director, Department of International Cooperation, Ministry of Environmental Protection of China |
| 3 | Mr. Peng Bin | | Director, China-ASEAN Environmental Cooperation Centre |
| 4 | Ms. Liu Yinan | | Biodiversity Committee, Chinese Academy of Sciences |
| 5 | Dr. Xu Zheping | | Associate professor, National Science Library, Chinese Academy of Sciences |
| 6 | Dr. Zhang Mingxia | | Southeast Asia Biodiversity Research Institute, Chinese Academy of Sciences |
| 7 | Ms. Liang Shasha | | Official, Department of International Cooperation, Ministry of Environmental Protection of China |
| 8 | Mr. Tian Fang | | Program Manager, China-ASEAN Environmental Cooperation Centre |
| 9 | Mr. Zhang Yongtao | | Program Manager, China-ASEAN Environmental Cooperation Centre |
| 10 | Mr. Zhang Yulin | | Program Manager, China-ASEAN Environmental Cooperation Centre |
| ***ASEAN*** | | | |
| NO. | Country/  Organization | Name | Title |
| 11 | ASEAN Secretariat | Ms. TikaSavitriPandanwangi | Technical Officer, Disaster Management and Humanitarian Assistance, Sustainable Development Directorate, ASEAN Secretariat |
| 12 | Mr. HaryonoSirait | Technical Officer, Disaster Management and Humanitarian Assistance, Sustainable Development Directorate, ASEAN Secretariat |
| 13 | Brunei | Mr. Mosaidi Said | Environment Officer, Department of Environment, Parks and Recreation, Ministry of Development |
| 14 | Mr. Huda Adnan | Landscape Architect, Department of Environment, Parks and Recreation, Ministry of Development |
| 15 | Cambodia | Mr. Touch Vina | Director of Geospatial Information Service, General Directorate of Environmental Knowledge and Information , Ministry of Environment |
| 16 | Mr. SouVirak | Deputy Director of Geospatial Information Service, General Directorate of Environmental Knowledge and Information, Ministry of Environment |
| 17 | Laos | Ms. SoudaveeKeopaseuth | Chief of Environment Assessment Division, Ministry of Natural Resources and Environment |
| 18 | Mr. SounthalyMountha | Division of Data Management, Natural Resources and Environment Data information Center |
| 19 | Singapore | Mr. Hazri Hassan | Director, International Policy Division of the Ministry of Environment and Water Resources, Singapore |
| 20 | Mr. Chan Anthony | Assistant Director, Ministry of Environment and Water Resources |
| 21 | Mr. Choh Shin Koh | Manager, National Parks Board |
| 22 | Dr. KhairunnisaBinteYahya | Senior Engineer, National Environment Agency |
| 23 | Thailand | Mr. ChanwitThongsamrit | Environmentalist (Professional Level), Office of Natural Resources and Environment Policy and Planning, Ministry of Natural Resources and Environment |
| 24 | Ms. AmornratPiti | Computer Technical Officer (Practitioner Level), Center of Information and Communication Technology, Ministry of Natural Resources and Environment |
| 25 | Ms. SutisaLoomboot | Environmentalist (Professional Level)， Office of International Cooperation on Natural Resources and Environment, Ministry of Natural Resources and Environment |
| 26 | Vietnam | Mr. Cuong Hung Vuong | Official, International Cooperation Department, Ministry of Natural Resources and Environment |
| 27 | Mr. Phuong Hoang Le | Director, Center of Information, Archive and Library, Ministry of Natural Resources and Environment |
| 28 | ACB | Ms. Erica Villavelez | Research Officer, ASEAN Centre for Biodiversity |
| 29 | Ms. Rea Anne Rañada | Information Communication Technology (ICT) Officer, ASEAN Centre for Biodiversity |
| ***International Organization*** | | | |
| NO. | Organization | Name | Title |
| 30 | WCMC | Mr. Neville Ash | Director, UN Environment World Conservation Monitoring Centre |

**ANNEX 3**.

**Revised Work Plan for 2018**

1. **Organize the Task Force Meeting in 2018**
2. CAEC as the EISP Secretariat prepares draft meeting agenda and circulate it to the TF members for comments in due course.
3. TF members provide inputs and comments if any to the meeting agenda.
4. The Second Task Force Meeting will be held in China. TF members will be invited to join the meeting, review the progress of EISP, and discuss issues including MOU of EISP.
5. CAEC as the EISP Secretariat prepares the meeting minutes which should be submitted to the National Focal Points Meeting for information and guidance.
6. **Update the Data and Information**
7. CAEC takes the responsibility for maintaining the operation of EISP Website.
8. The TF members will facilitate to collect and upload the database and information through the country portal. In 2018, the updating of database and information may focus on:

* Environmental policies, laws and regulations, strategies and action plans;
* Environmental standards;
* Data on the Theme of Biodiversity;

1. **Develop the Platform of the Theme of Environmental Industry and Technology**
2. CAEC takes the responsibility for developing the platform of the theme of environmental industry and technology.
3. The platform of the theme of environmental industry and technology will be discussed at the Task Force meeting 2018.
4. **Develop the Platform for the Theme of Environmentally Sustainable Cities**
5. CAEC takes the responsibility for developing the Platform for the theme of environmental industry and technology.
6. The platform of the theme of environmental industry and technology will be discussed at the Task Force meeting 2018.

**ANNEX 4**.

**Revised Terms of Reference**

**Task Force for China-ASEAN Environmental Information Sharing Platform**

1. **Background**

The ASEAN-China Strategy on Environmental Cooperation 2016-2020 adopted by the Ministry of Environmental Protection of China and the environmental authorities of the ASEAN Member States (AMS) in 2016 set up nine (9) areas of cooperation, including the “Cooperation on Environmental Data and Information Sharing”. The objective of cooperation in this area is to enhance ASEAN’s and China’s capacity to collect, process and utilize environmental data and information through the development of the Platform. In accordance with the Strategy, China and ASEAN will develop the China-ASEAN Environmental Information Sharing Platform, a cooperation initiative made at the 18th ASEAN-China Summit.

In October 2016, a China-ASEAN Workshop on Establishing Environmental Information Sharing Platform was held in Beijing, China. The delegates from China and ASEAN Member States, with the support of international organizations such as the United Nations Environmental Programme (UNEP) discussed on the draft implementation plan on establishing Environmental Information Sharing Platform (EISP), including its structure, content, timeline and funding sources. The Workshop agreed to establish an Task Force to support the construction and operation of EISP, and conduct cooperation in the area of environmental data and information..

1. **Objective**

Through close cooperation of all the Task Force members, the objective of establishing the Task Force is to:

* facilitate the participation of each country in construction of EISP,
* ensure the timely update of data and information on EISP,
* maintain the operation of EISP and solve any technical problem that might arise,
* share knowledge and ideas on environmental data and information management to promote the capability of EISP,
* jointly implement the activities and program related to EISP

1. **Roles**

The Task Force are responsible for promoting cooperation under the framework of EISP. Its specific roles are as the following：

* Serve as the focal point for facilitating the voluntary contribution of relevant environmental data and information for the EISP.
* Coordinate participation of his/her country in the cooperation activities of EISP including capacity building and technical training activities.
* Participate in the Task Force meeting.
* Consider and decide on the annual work plan of the EISP proposed by the EISP secretariat.
* Consider and decide on the cooperation projects and activities in relation to the EISP proposed by the EISP secretariat.
* To encourage the relevant institutions to participant in the cooperation or relevant activities under the framework of EISP.

1. **Membership**

Each AMS and China through their national focal points is invited to nominate two members to compose the membership of the Task Force.

The members of Task Force shall be qualified persons who are able to fulfill their duties and responsibilities stated in the TOR.

The China-ASEAN Environmental Cooperation Center assumes the EISP secretariat which is responsible for preparing the annual work plan of EISP.

The ASEAN Secretariat supports the work of EISP secretariat including the coordination of nomination of Task Force members from AMS.

The change of member shall be notified timely to the EISP secretariat to ensure the continuity of operation of the Task Force.

1. **Chairmanship**

The Task Force is led by co-chairs, one from China, and one from ASEAN-China coordinator country.

1. **Task Force Meeting**

The Task Force Meeting will be held annually or as decided by the Task Force

The Task Force members are encouraged to host the Task Force meeting.

The international organizations can be invited to participate in the Task Force meeting.

The proposal of hosting the Task Force meeting from ASM should be submitted through ASEAN secretariat and EISP secretariat.

The working language of the Task Force meeting shall be English.

1. **Reporting**

The outcome of the Task Force meeting shall be reported to the meeting of China-ASEAN national focal points for environmental cooperation by the EISP secretariat.

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