**BORANG ‘A’**

|  |
| --- |
| **BORANG PERMOHONAN**  **BAGI MENDIAMI PERUMAHAN KERAJAAN**  **DI BAWAH KAWALAN JABATAN PENTADBIRAN DAN KEWANGAN**  **JABATAN KERJA RAYA** |

**SYARAT-SYARAT PERMOHONAN:**

1. Pemohon hendaklah terdiri daripada Rakyat Kebawah Duli Yang Maha Mulia Paduka Seri Baginda Sultan dan Yang Di-Pertuan Negara Brunei Darussalam / Penduduk Tetap sahaja.
2. Pegawai atau Kakitangan dalam Bahagian II, III, IV dan V dalam Perkhidmatan Tetap, Sebulan ke Sebulan, Open Vote atau Gaji Hari.
3. Pegawai dan kakitangan yang memohon hendaklah tidak mempunyai kemudahan seperti berikut:-

* **Bantuan Kemudahan Kewangan Untuk Memiliki Perumahan;**
* **Skim Tanah Kurnia Rakyat Jati;**
* **Skim Perpindahan / Perumahan Negara;**
* **Yayasan Sultan Haji Hassanal Bolkiah; dan**
* **Lain-Lain bantuan yang dikeluarkan bagi pihak Kerajaan.**

**PERINGATAN:**

1. Pemohon mestilah memberi keterangan yang lengkap dan mengisikan borang dengan menggunakan **HURUF BESAR** serta menyertakan dokumen-dokumen berikut:-

|  |  |  |
| --- | --- | --- |
|  |  | ✓/🗶 |
|  | Salinan Kad Pengenalan Pemohon |  |
|  |  |  |
|  | Salinan Kad Pengenalan Suami/Isteri Pemohon **(Jika Berkenaan)** |  |
|  |  |  |
|  | Salinan Sijil Nikah **(Jika Berkenaan)** |  |
|  |  |  |
|  | Salinan Slip Gaji Terakhir Pemohon dan Suami/Isteri Pemohon |  |
|  |  |  |
|  | Salinan Surat Beranak, Kad Pengenalan dan Surat Kebenaran Mengangkat Anak **(Jika Berkenaan)** |  |
|  |
|  |  |  |
|  | Salinan Kad Pengenalan Tanggungan Pemohon (bapa, ibu, abang, kakak, adik atau pembantu rumah) **(Jika Berkenaan)** |  |
|  |

1. **Borang permohonan mestilah :-**
2. Dihantar kepada Pengarah Pentadbiran dan Kewangan (DAF) **[Up: Ketua Unit Perumahan]** melalui Ketua Jabatan.
3. Borang hendaklah dihadapkan bersama dokumen-dokumen yang dikehendaki.
4. Borang yangtidak lengkap dan tidak disertakan salinan dokumen yang dikehendaki, tidak akan dilayan dan akan dikembalikan.

|  |
| --- |
| **NOTA** |
| **Sebarang perubahan kepada maklumat didalam borang hendaklah dimaklumkan ke Unit Perumahan, Bahagian Pentadbiran, Jabatan Pentadbiran dan Kewangan, Jabatan Kerja Raya dengan SEGERA untuk dikemaskinikan.** |





**BORANG PERMOHONAN**

**BAGI MENDAPATKAN PERUMAHAN KERAJAAN**

**DI BAWAH KAWALAN JABATAN PENTADBIRAN DAN KEWANGAN**

**JABATAN KERJA RAYA**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| JENIS PERMOHONAN: | | BARU | |  | | PINDAH | |  | | |
|  | |  | | | | | | | |
| KAWASAN  DIPOHONKAN: | EF BERIBI | |  | | ONG SUM PING | |  | | LANDASAN LAMA BERAKAS | | | |  | | |
|  | | | | | | | | | | | | | |
| SINARUBAI | |  | | TASEK LAMA | |  | | BAREK GADONG | | |  | |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **BAHAGIAN 1** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. **KETERANGAN PERIBADI PEMOHON** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Nama Penuh : | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| No Kad Pengenalan : | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | Warna : | | | | | | | | | K | | | | U | | H | | |
| Tarikh Lahir : | | |  | | | | | | | | | | | | | | | | | | | | | | | Tarikh bersara | | | | | | | | | | | | |  | | | | | | | | | | | | |
| Taraf Kelamin :  **Sila tindakan (✓)** | | | | | | | | | | Bujang | | | | | | | | | | | | Kahwin | | | | | | | | | | | | | Duda / Janda / Balu | | | | | | | | | | | | | | | | |
| Alamat Tempat Tinggal Sekarang : | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| No. Telefon : | (Rumah) | | | | | | | | | | | | | | | | | | | (Pejabat) | | | | | | | | | | | | | | | | | | | | (Bimbit) | | | | | | | | | | | |
| 1. **KETERANGAN LANTIKAN PEMOHON** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Tarikh Mula Berkhidmat : | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Jawatan Sekarang : | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Tarikh Mula Memegang Jawatan Ini : | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Jabatan / Bahagian : | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bahagian : | | I | | | | | | | II | | | III | | | IV | | V | | GH | | | | | Gaji : | | |  | | | | | | | | | Tanggagaji : | | | | | | | | | |  | | | | | |
| Jenis Perkhidmatan :  **Sila tindakan (✓)** | | | |  | | | | | | | | | Tetap | | | | |  | | | | | | | Open Vote | | | | | | |  | | | | | Gaji Hari | | | | | | | |  | | | Kontrak | | | |
| Jarak Jauh Diantara Tempat Bertugas Dengan Tempat Tinggal | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | KM | | | | | | | | | | | | | | | | | | | | |
| 1. **KETERANGAN KEMUDAHAN PERUMAHAN** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sila Tanda **(✓)** Dalam Kotak Berkaitan Jika Memohon : | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. Bantuan Pinjaman Kewangan Kerajaan Untuk Membina Rumah | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
| 1. Skim Tanah Kurnia Rakyat Jati | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
| 1. Skim Perumahan Negara | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
| 1. Skim Yayasan Sultan Haji Hassanal Bolkiah | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
| 1. Perumahan Kerajaan Dibawah Kawalan Jabatan Perkhidmatan Awam (JPA) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
| Jika Ada, Sila Nyatakan Kedudukan Permohonan Sekarang : | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Tidak Berjaya | | | | | | Dalam Proses | | | | | | | | | | | | | | | | | | | Dalam Pertimbangan | | | | | | | | | | | | | | | | | Berjaya  ✓ | | | | | | | |  | |
| **BAHAGIAN 2** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. **KETERANGAN SUAMI / ISTERI PEMOHON** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Nama Penuh : | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| No Kad Pengenalan : | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | Warna : | | | | | | | | | | K | | | | U | | H | | |
| Tarikh Lahir : | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| No. Telefon : |  | | | | | | | | | | | | | | (Rumah) | | | | |  | | | | | | | | | (Pejabat) | | | | | | | | | | |  | | | | | | | | (Bimbit) | | | |
| 1. **KETERANGAN LANTIKAN SUAMI/ISTERI PEMOHON** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Tarikh Mula Berkhidmat : | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Jawatan Sekarang : | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Tarikh Mula Memegang Jawatan Ini : | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Jabatan / Syarikat : | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bahagian : | | I | | | | | | | II | | | III | | | IV | | V | | GH | | | | | Gaji : | | |  | | | | | | | | | Tanggagaji: | | | | | | | | | |  | | | | | |
| Jenis Perkhidmatan :  **Sila tindakan (✓)** | | | | | | | |  | | | | | | Tetap | | | | | | |  | | | | | | | Open Vote | | | | | | | | | |  | | | | | | Gaji Hari | | | | | | | |
|  | | | | | | Swasta | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | |
| 1. **KETERANGAN KEMUDAHAN PERUMAHAN SUAMI / ISTERI PEMOHON** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sila Tanda **(✓)** Dalam Kotak Berkaitan Jika Memohon : | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. Bantuan Pinjaman Kewangan Kerajaan Untuk Membina Rumah | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
| 1. Skim Tanah Kurnia Rakyat Jati | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
| 1. Skim Perumahan Negara | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
| 1. Skim Yayasan Sultan Haji Hassanal Bolkiah | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
| 1. Perumahan Kerajaan Dibawah Kawalan Jabatan Perkhidmatan Awam (JPA) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
| Jika Ada, Sila Nyatakan Kedudukan Permohonan Sekarang : | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
| Tidak Berjaya | | | | | Dalam Proses | | | | | | | | | | | | | | | | | | Dalam Pertimbangan | | | | | | | | | | | | | | | | | | Berjaya | | | | | | | | |  | |

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **BAHAGIAN 3** | | | | | | | | | | |
| 1. **KETERANGAN ANAK PEMOHON** | | | | | | | | | | |
| **\*** Sila sertakan salinan surat beranak, kad pengenalan dan surat kebenaran mengangkat. Dalam ruang maklumat tambahan sila nyatakan jika anak atau tanggungan disahkan mempunyai masalah mental / fizikal / kurang upaya / dan seumpama surat pengesahan daripada Kementerian Kesihatan / Kementerian Kebudayaan Belia dan Sukan | | | | | | | | | | |
| **Bil** | | **Nama Anak** | | | | | **Tarikh Lahir** | | **Maklumat Tambahan** | |
| **1** | |  | | | | |  | |  | |
| **2** | |  | | | | |  | |  | |
| **3** | |  | | | | |  | |  | |
| **4** | |  | | | | |  | |  | |
| **5** | |  | | | | |  | |  | |
| **6** | |  | | | | |  | |  | |
| **7** | |  | | | | |  | |  | |
| 1. **KETERANGAN TANGGUNGAN PEMOHON (BAPA, IBU, ABANG, KAKAK, ADIK DAN PEMBANTU RUMAH)** | | | | | | | | | | |
| **Bil** | **Nama** | | | | | | | **Tarikh Lahir** | | **Hubungan dengan Pemohon** |
| **1** |  | | | | | | |  | |  |
| **2** |  | | | | | | |  | |  |
| **3** |  | | | | | | |  | |  |
| **4** |  | | | | | | |  | |  |
| **5** |  | | | | | | |  | |  |
| **6** |  | | | | | | |  | |  |
| **7** |  | | | | | | |  | |  |
| **\*\*** Sila gunakan kertas tambahan jika keterangan anak dan tanggungan pemohon tidak mencukupi | | | | | | | | | | |
| **BAHAGIAN 4** | | | | | | | | | | |
| **KETERANGAN TEMPAT TINGGAL SEKARANG** | | | | | | | | | | |
| Alamat Tempat Tinggal Sekarang : | | | |  | | | | | | |
| Nama Pemilik Rumah : | | | |  | | | | | | |
| Hubungan Pemilik Rumah dengan Pemohon : | | | | | |  | | | | |
| Jumlah Bilik Tidur : | | |  | | Buah (Kesemua Penghuni) | | | | | |
| Bilangan Kelamin : | | |  | | Kelamin (Termasuk Permohon) | | | | | |
| Jumlah Penghuni : | | |  | | Orang ( Termasuk Pemohon dan Anak Pemohon ) | | | | | |

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **BAHAGIAN 5** | | | | | | | | | | |
| **SEBAB-SEBAB MEMOHON** | | | | | | | | | | |
|  |  | | | | | | |  | | |
|  |  | | | | | | |  | | |
|  |  | | | | | | |  | | |
|  |  | | | | | | |  | | |
|  |  | | | | | | |  | | |
|  |  | | | | | | | | | |
| **BAHAGIAN 6** | | | | | | | | | | |
| Saya mengaku bahawa semua keterangan dalam borang ini adalah betul dan teratur. | | | | | | | | | | |
|  |  | | | | | | | | | |
| Tarikh: | | |  |  | | |  | | |  |
|  |  | | | | | | Tandatangan Pemohon | | |  |
| **PENGESAHAN KETUA KAMPUNG / PENGHULU** | | | | | | | | | | |
| Saya dengan ini mengaku bahawa keterangan yang diberi oleh Pemohon mengenai dengan alamat tempat tinggal sekarang, jarak jauh tempat bekerja dengan tempat tinggal, Bahagian 3 dan Bahagian 4 adalah betul dan benar sejauh mana yang saya ketahui. | | | | | | | | | | |
|  | | |  | | Cop Ketua Kampung / Penghulu |  | | |  | |
|  | | |  | |
| Tarikh: | | |  | |
|  | | |  | | Tandatangan Ketua Kampung | | |
| Tarikh: | | |  | |  | | |
| **PENGESAHAN KETUA JABATAN / BAHAGIAN / UNIT** | | | | | | | | | | |
| Saya dengan ini mengaku bahawa keterangan yang diberi oleh pemohon adalah betul dan benar sejauh mana yang saya ketahui. | | | | | | | | | | |
|  | |  | | Cop Jabatan | | |  | |  | |
|  | |
| Tarikh: | |
|  | |  | | Tandatangan Ketua Jabatan / Bahagian / Unit | |
|  | |  | |  | |
| **PERHATIAN:**  Jika didapati maklumat dan keterangan yang diberikan di atas salah, bertentangan atau tidak benar, permohonan akan dikeluarkan tanpa makluman dari senarai pemohon Perumahan Kerajaan di bawah kawalan Pentadbiran dan Kewangan, Jabatan Kerja Raya, Kementerian Pembangunan. | | | | | | | | | | |