

## RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS

Projek Jambatan Temburong (Temburong Bridge Project)

Position: Resident Engineer – Safety  
(RE-SAFETY)

The Government of Brunei Darussalam is inviting applications from candidates who can fulfil the qualification and experience criteria for the above project Resident Site Staff (RSS) position. Applications are open to citizens or permanent residents of Brunei Darussalam and individuals from foreign nationalities.

Successful applicant will be employed by the Government of Brunei Darussalam through their Public Works Department, Ministry of Development as Resident Site Staff. The successful applicant will be working under the directions and management of the Employer's Engineering consultant Arup Group. Arup is a well established international consultant firm of designers, planners, engineers, and technical specialists offering a broad range of professional services.

### The Project

The Temburong Bridge links Brunei-Muara District to Temburong District across Brunei Bay. The project comprises bridge structures, grade-separated interchange, cable-stayed bridges, pre-stressed concrete box-girder for marine and land viaducts etc. The project will be implemented under a series of construction contract packages.

### Details of Vacant Position

The following are the details for the above position:-

### Qualification and Experience required

- A degree in Engineering (with specialisation in Construction Safety).
- Corporate Membership of any one or more of the following institutions:-
  - Institution of Civil Engineers (ICE)
  - Institution of Engineers, Australia (IEAust)
  - Institution of Engineers, Malaysia (IEM)
  - Institution of Engineers, Singapore (IES)
  - Hong Kong Institution of Engineers (HKIE )
- A recognized certificate in construction safety, or equivalent, for registration as a safety officer under the Factories & Industrial Undertakings (Safety Officers and Safety Supervisors) (Amendment Regulation 2001) Hong Kong or other ILO member countries will be an advantage
- At least 10 years of experience in construction safety will be an advantage
- All in Salary range between BND 8,500.00-BND 12,000.00

### Roles and Responsibility

- Ensure that the civil engineering construction work/equipment installation is carried out in compliance with the safety requirements of the Contract provisions and statutory requirements and regulation in force in Brunei.
- Highlight potential dangers of the Site and take timely measure to regulate the situation in avoidance of occurrence of accident
- Prepare monthly safety reports, making recommendations to the PRE on the subject of safety matters.
- Comment on contractor's temporary works designs and any contractor's proposals for modifications to the permanent works in sake of safety on site

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### Roles and Responsibility (Cont'd)

- Attend monthly Site Safety Management Committee Meeting and other meetings on matters relating to site safety and preparation of minutes of the meeting and follow up correspondences and packages.
- Keep the PRE, CRE or SRE and the Engineer's senior staff fully informed of the status of the site on safety point of view.
- Deal with any other duties assigned by the PRE.
- Monitor the performance of the Contractors to deal with safety issues.
- Monitor the progress and adequacy of the Contractors to report the accident reports, Construction Accident Statistic Monthly Summary, Injury Report Form, Employees Compensation Summary and all pro-forma and reports as requested by relevant Government Departments.
- Comment on Contractor's Site Safety Plan and corresponding supplementary documents/revisions to the plan, and Contractor's monthly safety report.
- Ensure that all weekly safety walk and site safety meetings to be carried out in accordance with the Contract provisions.
- Ensure the Contractor practice the "Site Safety Cycle" to upkeep safety and health on the site.
- Comment on the adequacy of safety trainings to be carried out for the Contract and forecasting the need on safety aspects for forthcoming site activities.
- Auditing of site safety and monitoring the rectification/follow-up action on identified deficiencies.
- Planning and personal administration of his subordinates.
- To deal with any other duties as may be assigned from time to time by the PRE.
- Promote safety standard, monitor and update RSS safety training programme.

### Terms of Appointment

a) Period of Appointment

- The appointment is for a period of approximately **12 months** based on the following terms and conditions.

b) Salary

- The salary will be an ALL-IN monthly salary. The employee will have to manage his or her expenses in terms of housing, travel for him / her and his / her family, schooling for children, medical, transport and living expenditures etc.

c) Increments

- There shall be no increment during the period of appointment.

d) Overtime

- No overtime payments will be made to any site staff. Compensation for any additional hours will be in lieu of "time-off". This leave must be taken annually and no payment in lieu of leave will be entertained.

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### Terms of Appointment (Cont'd)

e) Bonus / Gratuity

- The all in salary package is inclusive of bonus and gratuity. There will not be any further payment for these items.

f) Contribution to Supplemental Contributory Pensions (SCP) / Employees Trust Fund (TAP)

- There will be no contributions to either SCP or TAP except for citizens or permanent residents of Brunei Darussalam in which case it shall be in accordance with the local regulations in Brunei Darussalam.

g) Annual Leave

- Entitlement to annual leave is on completion of a full year of service. There will be no pro-rata leave granted for service less than a full year. The annual leave earned per year is 18 days.

h) Housing

- No housing will be provided. The employee will have to make his/her own arrangement for housing. However reasonable assistance will be provided if requested for identifying suitable housing.

i) Transport

- No vehicles will be provided for private use. Employee has to make his/her own arrangements.

j) Medical

- Medical treatment can be obtained from the Government General Hospital. Medical treatment from private clinics will be under the employees own account

k) Air Flights

- There will be no flights entitlement for the employee or his/her family.

l) Resignation / Termination

- Resignation by the employee or Termination by the Employer will require a **notice of 3 months**. If a party cannot fulfil this condition then that party will have to pay the other party 3 months' salary in lieu of notice.

m) Working Hours

- The working hours a day is 8.00hours.
- The working days a week is 5.5 days
- All public holidays will be in accordance to the public holidays of Brunei Darussalam

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### Conditions of Employment

a) Health

- The offer of employment is subject to the prospective employee obtaining a medical certificate from the Brunei Government Hospital or from a medical institution recognised by the Government of Brunei.

b) Laws

- The employee has to abide by the laws of Brunei Darussalam. Breaking the laws will be ground for termination. Any legal disputes between the employer and the employee can only be settled based on the laws of Brunei in the Courts of Brunei.

c) Confidentiality

- All information, documents and plans pertaining to the project is deemed confidential and must not be divulged to a third party unless authorised by the employer. Failure to do so may be grounds for termination.