



Ministry of Development
Brunei Darussalam

ARUP



**CADANGAN PROJEK JAMBATAN TEMBURONG
(PROPOSED TEMBURONG BRIDGE PROJECT – 30 KM)**

**RESIDENT SITE STAFF (RSS) RECRUITMENT
RSS POSITION DETAILS PACK
FOR
CC3 AND CC4 TEAM**

Interested Applicants please email to BTBjobs@pwd.gov.bn no later than 12th November 2015

Extended from 12th September 2015



ARUP

RESIDENT SITE STAFF (RSS) RECRUITMENT

Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)



The Government of Brunei Darussalam is inviting applications from candidates who can fulfil the qualification and experience criteria for the above project Resident Site Staff (RSS) positions as listed below. Applications are open to citizens or permanent residents of Brunei Darussalam and individuals from foreign nationalities for all positions with the exception of Trainee Assistant Resident Engineer(s) which are open only for citizens or permanent residents of Brunei Darussalam.

Successful applicant(s) will be employed by the Government of Brunei Darussalam through their Public Works Department, Ministry of Development as Resident Site Staff. The successful applicant(s) will be working under the directions and management of the Employer's Engineering consultant Arup Group. Arup is a well established international consultant firm of designers, planners, engineers, and technical specialists offering a broad range of professional services.

The Project

The proposed Temburong bridge links Brunei-Muara District to Temburong District across Brunei Bay. The project comprises a dual two-lane highway with a total length of approximately 30km between Jalan Utama Mentiri in Brunei-Muara district and Jalan Labu in Temburong district. The project comprises of tunnels, at-grade roads, bridge structures, grade-separated interchange, cable-stayed bridges, pre-stressed concrete box-girder for marine and land viaducts, traffic control and surveillance system (TCSS) etc. The project will be implemented under a series of construction contract packages.

Vacant Positions Available

Currently following vacant positions are available for applications by interested candidates:-

Construction Package CC3 – Navigation Bridges:

1. Chief Resident Engineer (CRE-CC3)
2. Senior Resident Engineer – Structures (SRE-STR CC3)
3. Resident Engineer – Structures (RE-STR-CC3)
4. Assistant Resident Engineer – Structures (ARE-STR-CC3)
5. Resident Senior Inspector of Works – Structures (RSIOW-STR-CC3)
6. Resident Inspector of Works – Structures (RIOW-STR-CC3)

Administrative:

21. Resident Senior Technical Officer – Document Control (RSTO-DOC CONTROL-CT-CC2-CC3-CC4)
22. Resident Technical Officer – Document Control (RTO-DOC CONTROL-CC2-CC4)
23. Resident Technical Officer – Drafting (RTO-DRAFT-CT-CC2-CC3-CC4)
24. Resident Personal Secretary (RSEC-CC3-CC4)
25. Resident Clerical Assistant (RCA-CC3-CC4)

Construction Package CC4 – Temburong Viaducts:

7. Chief Resident Engineer (CRE-CC4)
8. Senior Resident Engineer – Structure & Road Works – (SRE-STR ROADS-CC4)
9. Resident Engineer – Structure & Road Works - (RE-STR ROADS-CC4)
10. Resident Engineer – Geotechnical (RE-GEO-CC4)
11. Assistant Resident Engineer – Structure & Road Works (ARE-STR ROADS-CC4)
12. Assistant Resident Engineer – Geotechnical (ARE-GEO-CC4)
13. Assistant Resident Engineer – Casting (ARE-CAST-CC4)
14. Resident Senior Inspector of Works - Structure & Road Works (RSIOW-STR ROADS-CC4)
15. Resident Senior Inspector of Works - Geotechnical (RSIOW-GEO-CC4)
16. Resident Senior Inspector of Works - Casting (RSIOW-CAST-CC4)
17. Resident Inspector of Works - Structure & Road Works (RIOW-STR ROADS-CC4)
18. Resident Inspector of Works - Geotechnical (RIOW-GEO-CC4)
19. Resident Inspector of Works - Casting (RIOW-CAST-CC4)

Trainees:

20. Trainee Assistant Resident Engineer(s) (TARE-ALL PACKAGES) – Multiple Positions

Further Details of RSS Positions, Terms and Conditions

For further details on the criteria requirements, engagement terms and conditions for the abovementioned positions please visit the website of Public Works Department, Ministry of Development at http://www.pwd.gov.bn/images/temburong_bridge/rss-cc3-cc4.pdf. Details can also be obtained by email requests indicating the position interested to BTBJobs@pwd.gov.bn

How to Apply

Interested candidates meeting the criteria requirements shall apply by email to BTBJobs@pwd.gov.bn no later than **12th September 2015** with full resume, availability, present salary, contact telephone number, email address, and quoting position Reference Code. Full resume, as a minimum, shall include details of qualifications, past experiences, details of professional memberships and passport size photograph.

Information collected from the responses to this advertisement will be strictly used for recruitment purpose only. Applicants not contacted within eight weeks may consider their applications unsuccessful and applications collected will be destroyed after 18 months.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS

Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)

CATEGORY: CC3 TEAM

Position: Chief Resident Engineer (CRE-CC3)

The Government of Brunei Darussalam is inviting applications from candidates who can fulfil the qualification and experience criteria for the above project Resident Site Staff (RSS) position. Applications are open to citizens or permanent residents of Brunei Darussalam and individuals from foreign nationalities.

Successful applicant will be employed by the Government of Brunei Darussalam through their Ministry of Development as Resident Site Staff. The successful applicant will be working under the directions and management of the Employer's Engineering consultant Arup Group. Arup is a well established international consultant firm of designers, planners, engineers, and technical specialists offering a broad range of professional services.

The Project

The proposed Temburong bridge links Brunei-Muara District to Temburong District across Brunei Bay. The project comprises a dual two-lane highway with a total length of approximately 30km between Jalan Utama Menteri in Brunei-Muara district and Jalan Labu in Temburong district. The project comprises of tunnels, at-grade roads, bridge structures, grade-separated interchange, cable-stayed bridges, pre-stressed concrete box-girder for marine and land viaducts, traffic control and surveillance system (TCSS) etc. The project will be implemented under a series of construction contract packages.

Details of Vacant Position

The following are the details for the above position:-

Qualification and Experience required

- A degree in Engineering (civil).
- Corporate Membership of any one or more of the following institutions:-
 - Institution of Civil Engineers, United Kingdom (ICE)
 - Institution of Structural Engineers, United Kingdom (IStructE)
 - Institution of Engineers, Australia (IEAust)
 - Institution of Engineers, Malaysia (IEM)
 - Institution of Engineers, Singapore (IES)
 - Hong Kong Institution of Engineers (HKIE)
- At least 20 years of relevant post-qualification experience in similar projects
- Candidates with experiences in viaduct and cable-stayed bridge projects will be preferred.
- All in Salary range between BND 12,900.00-BND 16,500.00

Roles and Responsibility

- Ensure overall control of the construction works supervision for the particular contract.
- Regularly review contractor's programme of work to ensure satisfactory progress of the contract as a whole.
- Provide forecasts for the anticipated expenditure on the contract.
- Ensure that instructions laid down and standards set out within the contract documents are adhered to in relation to the construction of the civil engineering works, building works and installation of the plant and equipment as required.
- Liaise with Government departments, utility companies etc., where their activities affect the contract.
- Programme site staff recruitment as the need arises and inform the PRE.
- Keep the Engineer and PRE fully advised on all matters relating to the works on site.
- Responsible for the overall site administration and supervision of construction.
- Handle and monitor matters to the contract RSS matters including promotion, deployment of staff, overtime, leave approvals, staff performance appraisal reports.
- Attend contract monthly progress meetings; liaise with consultants and Government departments.
- Attend Site Safety and Environmental Management Committee meetings.
- Maintain close liaison with Employer's department's staff and other Government departments related to the construction and completion of the project.
- Take part in senior RSS meetings to determine and update common supervisory policy.
- Prepare for and organize site visits by senior Government personnel and officials
- Perform any other duties as may be assigned to him from time to time by the PRE

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC3 TEAM
Position: Chief Resident Engineer (CRE-CC3)

Terms of Appointment

- a) Period of Appointment
- The appointment is for a period of approximately **39 months** based on the following terms and conditions.
- b) Salary
- The salary will be an ALL-IN monthly salary. The employee will have to manage his or her expenses in terms of housing, travel for him / her and his / her family, schooling for children, medical, transport and living expenditures etc.
- c) Increments
- There shall be no increment during the period of appointment.
- d) Overtime
- No overtime payments will be made to any site staff. Compensation for overtime will be in Lieu of “time-off” during normal working period as additional unrecorded leave. This leave must be taken annually and no payment in lieu of leave will be entertained.
- e) Bonus / Gratuity
- The all in salary package is inclusive of bonus and gratuity. There will not be any further payment for these items.
- f) Contribution to Supplemental Contributory Pensions (SCP) / Employees Trust Fund (TAP)
- There will be no contributions to either SCP or TAP except for citizens or permanent residents of Brunei Darussalam in which case it shall be in accordance with the local regulations in Brunei Darussalam.
- g) Annual Leave
- Entitlement to annual leave is on completion of a full year of service. There will be no pro-rata leave granted for service less than a full year.
The annual leave earned per year is 18 days.
- h) Housing
- No housing will be provided. The employee will have to make his/her own arrangement for housing. However reasonable assistance will be provided if requested for identifying suitable housing.
- i) Transport
- No vehicles will be provided for private use. Employee has to make his/her own arrangements.
- j) Medical
- Medical treatment can be obtained from the Government General Hospital at standard Government Charges or from private clinics under the employees own account/cost.
- k) Air Flights
- There will be no flights entitlement for the employee or his/her family. Free flights in and on termination / completion maybe considered and subject to Employer’s approval.
- l) Resignation / Termination
- Resignation by the employee or Termination by the Employer will require a **notice of 3 months**. If a party cannot fulfil this condition then that party will have to pay the other party 3 months’ salary in lieu of notice.
- m) Working Hours
- The working hours a day is 8.00hours.
 - The working days a week is 5.5 days
 - All public holidays will be in accordance to the public holidays of Brunei Darussalam

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC3 TEAM
Position: Chief Resident Engineer (CRE-CC3)

Conditions of Employment

a) Health

- The offer of employment is subject to the prospective employee successfully passing of the pre-medical check-up in the country of origin from a medical institution recognised by the Government of Brunei and subsequent clearance certification by the Occupational Health Division, Ministry of Health, Brunei Darussalam.

b) Laws

- The employee has to abide by the laws of Brunei Darussalam. Breaking the laws will be ground for termination. Any legal disputes between the employer and the employee can only be settled based on the laws of Brunei in the Courts of Brunei.

c) Confidentiality

- All information, documents and plans pertaining to the project is deemed confidential and must not be divulged to a third party unless authorised by the employer. Failure to do so may be grounds for termination.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS

Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)

CATEGORY: CC3 TEAM

Position: Senior Resident Engineer – Structures (SRE-STR-CC3)

The Government of Brunei Darussalam is inviting applications from candidates who can fulfil the qualification and experience criteria for the above project Resident Site Staff (RSS) position. Applications are open to citizens or permanent residents of Brunei Darussalam and individuals from foreign nationalities.

Successful applicant will be employed by the Government of Brunei Darussalam through their Ministry of Development as Resident Site Staff. The successful applicant will be working under the directions and management of the Employer's Engineering consultant Arup Group. Arup is a well established international consultant firm of designers, planners, engineers, and technical specialists offering a broad range of professional services.

The Project

The proposed Temburong bridge links Brunei-Muara District to Temburong District across Brunei Bay. The project comprises a dual two-lane highway with a total length of approximately 30km between Jalan Utama Menteri in Brunei-Muara district and Jalan Labu in Temburong district. The project comprises of tunnels, at-grade roads, bridge structures, grade-separated interchange, cable-stayed bridges, pre-stressed concrete box-girder for marine and land viaducts, traffic control and surveillance system (TCSS) etc. The project will be implemented under a series of construction contract packages.

Details of Vacant Position

The following are the details for the above position:-

Qualification and Experience required

- A degree in Engineering (civil).
- Corporate Membership of any one or more of the following institutions:-
 - Institution of Civil Engineers, United Kingdom (ICE)
 - Institution of Structural Engineers, United Kingdom (IStructE)
 - Institution of Engineers, Australia (IEAust)
 - Institution of Engineers, Malaysia (IEM)
 - Institution of Engineers, Singapore (IES)
 - Hong Kong Institution of Engineers (HKIE)
- At least 15 years of relevant post-qualification experience in these fields
- Candidates with experiences in viaduct and cable-stayed bridge projects will be preferred.
- All in Salary range between BND 10,250.00-BND 15,500.00

Roles and Responsibility

- Control and supervise all civil engineering construction work in the bridges, viaducts and roadworks of the Project.
- Monitor the progress of the Contractor under his control to ensure that the overall objectives of the Contract are met.
- Compilation of reports, programmes of work, financial forecasts etc., relevant to bridges/ viaducts / roadworks of the Contract.
- Ensure that the requirements of the Contract documents and the proper administrative procedures are followed.
- Manage his subordinates to optimise the use of his staff resources.
- Attend meetings on matters within his sphere of activities.
- Maintain communication with the senior personnel from the Engineer, Government departments and utility companies in order to expedite the construction work.
- Make comment on temporary works designs and other submissions presented by the Contractor for approval.
- Make recommendations to the CRE on the subject of contractual matters including contractor's claims.
- Keep the CRE fully informed on the progress of the Works, staffing requirements, and technical matters.
- Assist CRE in the overall site administration and supervision of the civil engineering contract with particular responsibility for the following aspects: -
 - Monitor performance of the RE and staff in order to achieve the satisfactory operation of the contract for which they are responsible.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC3 TEAM
Position: Senior Resident Engineer – Structures (SRE-STR-CC3)

Roles and Responsibility (Cont'd)

- Ensure that standards accepted are applied uniformly throughout and to coordinate progress and resolve interface problems.
- Establish direct liaison with the relevant staff of the Engineer, PRE and all other Government Departments or external parties, and etc.
- Monitor and verify the Contractor's Quality Assurance System.
- Carry out any other duties as may be assigned to him from time to time by the CRE.

Terms of Appointment

a) Period of Appointment

- The appointment is for a period of approximately **39 months** based on the following terms and conditions.

b) Salary

- The salary will be an ALL-IN monthly salary. The employee will have to manage his or her expenses in terms of housing, travel for him / her and his / her family, schooling for children, medical, transport and living expenditures etc.

c) Increments

- There shall be no increment during the period of appointment.

d) Overtime

- No overtime payments will be made to any site staff. Compensation for overtime will be in Lieu of "time-off" during normal working period as additional unrecorded leave. This leave must be taken annually and no payment in lieu of leave will be entertained.

e) Bonus / Gratuity

- The all in salary package is inclusive of bonus and gratuity. There will not be any further payment for these items.

f) Contribution to Supplemental Contributory Pensions (SCP) / Employees Trust Fund (TAP)

- There will be no contributions to either SCP or TAP except for citizens or permanent residents of Brunei Darussalam in which case it shall be in accordance with the local regulations in Brunei Darussalam.

g) Annual Leave

- Entitlement to annual leave is on completion of a full year of service. There will be no pro-rata leave granted for service less than a full year.
The annual leave earned per year is 18 days.

h) Housing

- No housing will be provided. The employee will have to make his/her own arrangement for housing. However reasonable assistance will be provided if requested for identifying suitable housing.

i) Transport

- No vehicles will be provided for private use. Employee has to make his/her own arrangements.

j) Medical

- Medical treatment can be obtained from the Government General Hospital at standard Government Charges or from private clinics under the employees own account/cost.

k) Air Flights

- There will be no flights entitlement for the employee or his/her family. Free flights in and on termination / completion maybe considered and subject to Employer's approval.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC3 TEAM
Position: Senior Resident Engineer – Structures (SRE-STR-CC3)

Terms of Appointment (Cont'd)

l) Resignation / Termination

- Resignation by the employee or Termination by the Employer will require a **notice of 3 months**. If a party cannot fulfil this condition then that party will have to pay the other party 3 months' salary in lieu of notice.

m) Working Hours

- The working hours a day is 8.00hours.
- The working days a week is 5.5 days
- All public holidays will be in accordance to the public holidays of Brunei Darussalam

Conditions of Employment

a) Health

- The offer of employment is subject to the prospective employee successfully passing of the pre-medical check-up in the country of origin from a medical institution recognised by the Government of Brunei and subsequent clearance certification by the Occupational Health Division, Ministry of Health, Brunei Darussalam.

b) Laws

- The employee has to abide by the laws of Brunei Darussalam. Breaking the laws will be ground for termination. Any legal disputes between the employer and the employee can only be settled based on the laws of Brunei in the Courts of Brunei.

c) Confidentiality

- All information, documents and plans pertaining to the project is deemed confidential and must not be divulged to a third party unless authorised by the employer. Failure to do so may be grounds for termination.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC3 TEAM
Position: Resident Engineer – Structures (RE-STR-CC3)

The Government of Brunei Darussalam is inviting applications from candidates who can fulfil the qualification and experience criteria for the above project Resident Site Staff (RSS) position. Applications are open to citizens or permanent residents of Brunei Darussalam and individuals from foreign nationalities.

Successful applicant will be employed by the Government of Brunei Darussalam through their Ministry of Development as Resident Site Staff. The successful applicant will be working under the directions and management of the Employer's Engineering consultant Arup Group. Arup is a well established international consultant firm of designers, planners, engineers, and technical specialists offering a broad range of professional services.

The Project

The proposed Temburong bridge links Brunei-Muara District to Temburong District across Brunei Bay. The project comprises a dual two-lane highway with a total length of approximately 30km between Jalan Utama Menteri in Brunei-Muara district and Jalan Labu in Temburong district. The project comprises of tunnels, at-grade roads, bridge structures, grade-separated interchange, cable-stayed bridges, pre-stressed concrete box-girder for marine and land viaducts, traffic control and surveillance system (TCSS) etc. The project will be implemented under a series of construction contract packages.

Details of Vacant Position

The following are the details for the above position:-

Qualification and Experience required

- A degree in Engineering (civil).
- Corporate Membership of any one or more of the following institutions:-
 - Institution of Civil Engineers, United Kingdom (ICE)
 - Institution of Structural Engineers, United Kingdom (IStructE)
 - Institution of Engineers, Australia (IEAust)
 - Institution of Engineers, Malaysia (IEM)
 - Institution of Engineers, Singapore (IES)
 - Hong Kong Institution of Engineers (HKIE)
- At least 10 years of relevant post-qualification experience in these fields
- Candidates with experiences in viaduct and cable-stayed bridge projects will be preferred.
- All in Salary range between BND 8,500.00-BND 12,000.00

Roles and Responsibility

- Ensure that the civil engineering construction work/equipment installation is carried out in accordance with the requirements of the Contract.
- Monitor the progress of the works related to bridges, viaducts and roadworks.
- Maintain an effective site staff organization to adequately supervise the construction and erection work.
- Prepare monthly progress reports, financial forecasts and making recommendations to the SRE on the subject of contractual matters including Contractor's claims.
- Comment on Contractor's temporary works designs.
- Attend meetings on matters affecting the construction work/equipment installation under his control.
- Keep the CRE or SRE and the Engineer's senior staff fully informed of the progress of the Works, as well as on technical matters.
- Monitor progress of the work to see whether reasonable progress is being achieved and to ensure the work will be completed within the contract period.
- Prepare the bridge/ viaduct / roadworks section in the monthly progress report to the Engineer.
- Resolve problems encountered on site which may arise due to adverse ground and ground water conditions, land boundary disputes etc.
- Ensure the work is constructed according to the design, including ensuring all materials used are in strict compliance with the Employer's Requirements and relevant Standards.
- Gather information and make recommendations to the SRE as to whether or not and how long any EOT should be granted to the Contractor.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC3 TEAM
Position: Resident Engineer – Structures (RE-STR-CC3)

Roles and Responsibility (Cont'd)

- Ensure the adequacy of all temporary work and for those temporary works requiring checking and certification by the checking engineer, and to ensure that they are so checked and certified.
- Work together with the QS team to monitor expenditures and look after the financial side of contract administration.
- Provide information to the programme team related to bridge, viaduct and roadworks.
- Deal with financial planning and control of subordinates.
- Preparation of defect list for the Contract.
- Implement and administer contracts.
- Supervise contract works including guidance to the Contractor on programming, quality control, liaison with utility companies in connection with services, checking of quantities, and certifying contract payments.
- Prepare drafts reports of all kinds.
- Planning and personal administration of his subordinates.
- Attend the weekly safety walk and weekly environmental walk.
- Deal with any other duties as may be assigned from time to time by the PRE, CRE or SRE

Terms of Appointment

- a) Period of Appointment
 - The appointment is for a period of approximately **36 months** based on the following terms and conditions.
- b) Salary
 - The salary will be an ALL-IN monthly salary. The employee will have to manage his or her expenses in terms of housing, travel for him / her and his / her family, schooling for children, medical, transport and living expenditures etc.
- c) Increments
 - There shall be no increment during the period of appointment.
- d) Overtime
 - No overtime payments will be made to any site staff. Compensation for overtime will be in Lieu of "time-off" during normal working period as additional unrecorded leave. This leave must be taken annually and no payment in lieu of leave will be entertained.
- e) Bonus / Gratuity
 - The all in salary package is inclusive of bonus and gratuity. There will not be any further payment for these items.
- f) Contribution to Supplemental Contributory Pensions (SCP) / Employees Trust Fund (TAP)
 - There will be no contributions to either SCP or TAP except for citizens or permanent residents of Brunei Darussalam in which case it shall be in accordance with the local regulations in Brunei Darussalam.
- g) Annual Leave
 - Entitlement to annual leave is on completion of a full year of service. There will be no pro-rata leave granted for service less than a full year.
The annual leave earned per year is 18 days.
- h) Housing
 - No housing will be provided. The employee will have to make his/her own arrangement for housing. However reasonable assistance will be provided if requested for identifying suitable housing.
- i) Transport
 - No vehicles will be provided for private use. Employee has to make his/her own arrangements.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC3 TEAM
Position: Resident Engineer – Structures (RE-STR-CC3)

Terms of Appointment (Cont'd)

- j) Medical
- Medical treatment can be obtained from the Government General Hospital at standard Government Charges or from private clinics under the employees own account/cost.
- k) Air Flights
- There will be no flights entitlement for the employee or his/her family. Free flights in and on termination / completion maybe considered and subject to Employer's approval.
- l) Resignation / Termination
- Resignation by the employee or Termination by the Employer will require a **notice of 3 months**. If a party cannot fulfil this condition then that party will have to pay the other party 3 months' salary in lieu of notice.
- m) Working Hours
- The working hours a day is 8.00hours.
 - The working days a week is 5.5 days
 - All public holidays will be in accordance to the public holidays of Brunei Darussalam

Conditions of Employment

- a) Health
- The offer of employment is subject to the prospective employee successfully passing of the pre-medical check-up in the country of origin from a medical institution recognised by the Government of Brunei and subsequent clearance certification by the Occupational Health Division, Ministry of Health, Brunei Darussalam.
- b) Laws
- The employee has to abide by the laws of Brunei Darussalam. Breaking the laws will be ground for termination. Any legal disputes between the employer and the employee can only be settled based on the laws of Brunei in the Courts of Brunei.
- c) Confidentiality
- All information, documents and plans pertaining to the project is deemed confidential and must not be divulged to a third party unless authorised by the employer. Failure to do so may be grounds for termination.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS

Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)

CATEGORY: CC3 TEAM

Position: Assistant Resident Engineer – Structures (ARE-STR-CC3)

The Government of Brunei Darussalam is inviting applications from candidates who can fulfil the qualification and experience criteria for the above project Resident Site Staff (RSS) position. Applications are open to citizens or permanent residents of Brunei Darussalam and individuals from foreign nationalities.

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The Project

The proposed Temburong bridge links Brunei-Muara District to Temburong District across Brunei Bay. The project comprises a dual two-lane highway with a total length of approximately 30km between Jalan Utama Menteri in Brunei-Muara district and Jalan Labu in Temburong district. The project comprises of tunnels, at-grade roads, bridge structures, grade-separated interchange, cable-stayed bridges, pre-stressed concrete box-girder for marine and land viaducts, traffic control and surveillance system (TCSS) etc. The project will be implemented under a series of construction contract packages.

Details of Vacant Position

The following are the details for the above position:-

Qualification and Experience required

- A Degree in Engineering (civil) from a university recognized by the Government of Brunei Darussalam.
- Preferable 6 years working experience in construction supervision.
- Candidates with experiences in viaduct and cable-stayed bridge projects will be preferred.
- All in salary range BND 4,000.00-BND 7,200.00

Roles and Responsibility

- Responsible for the general day-to-day recording of work carried on site.
- Site discussion with the Contractor's site staff of site problems.
- Review and discuss with RE on method statements and contractor's proposals.
- Prepare site instructions and variation orders for onward submission to RE, SRE and CRE.
- Maintain liaison with third parties and keep record of matters discussed.
- Prepare daily reports on progress of works and safety.
- Check contractor's submission and discuss with the RE for comments.
- Co-ordinate with various government departments and utility companies on site matters.
- Oversee the construction works and keep detailed site records of plant used and labour employed.
- Prepare meeting minutes.
- Carry out other duties as may be assigned to him from time to time by the RE.

Terms of Appointment

a) Period of Appointment

- The appointment is for a period of approximately **33 months** based on the following terms and conditions.

b) Salary

- The salary will be an ALL-IN monthly salary. The employee will have to manage his or her expenses in terms of housing, travel for him / her and his / her family, schooling for children, medical, transport and living expenditures etc.

c) Increments

- There shall be no increment during the period of appointment.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC3 TEAM
Position: Assistant Resident Engineer – Structures (ARE-STR-CC3)

Terms of Appointment (Cont'd)

- d) Overtime
- No overtime payments will be made to any site staff. Compensation for overtime will be in Lieu of “time-off” during normal working period as additional unrecorded leave. This leave must be taken annually and no payment in lieu of leave will be entertained.
- e) Bonus / Gratuity
- The all in salary package is inclusive of bonus and gratuity. There will not be any further payment for these items.
- f) Contribution to Supplemental Contributory Pensions (SCP) / Employees Trust Fund (TAP)
- There will be no contributions to either SCP or TAP except for citizens or permanent residents of Brunei Darussalam in which case it shall be in accordance with the local regulations in Brunei Darussalam.
- g) Annual Leave
- Entitlement to annual leave is on completion of a full year of service. There will be no pro-rata leave granted for service less than a full year.
The annual leave earned per year is 18 days.
- h) Housing
- No housing will be provided. The employee will have to make his/her own arrangement for housing. However reasonable assistance will be provided if requested for identifying suitable housing.
- i) Transport
- No vehicles will be provided for private use. Employee has to make his/her own arrangements.
- j) Medical
- Medical treatment can be obtained from the Government General Hospital at standard Government Charges or from private clinics under the employees own account/cost.
- k) Air Flights
- There will be no flights entitlement for the employee or his/her family. Free flights in and on termination / completion maybe considered and subject to Employer’s approval.
- l) Resignation / Termination
- Resignation by the employee or Termination by the Employer will require a **notice of 3 months**. If a party cannot fulfil this condition then that party will have to pay the other party 3 months’ salary in lieu of notice.
- m) Working Hours
- The working hours a day is 8.00hours.
 - The working days a week is 5.5 days
 - All public holidays will be in accordance to the public holidays of Brunei Darussalam

Conditions of Employment

- a) Health
- The offer of employment is subject to the prospective employee successfully passing of the pre-medical check-up in the country of origin from a medical institution recognised by the Government of Brunei and subsequent clearance certification by the Occupational Health Division, Ministry of Health, Brunei Darussalam.
- b) Laws
- The employee has to abide by the laws of Brunei Darussalam. Breaking the laws will be ground for termination. Any legal disputes between the employer and the employee can only be settled based on the laws of Brunei in the Courts of Brunei.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC3 TEAM
Position: Assistant Resident Engineer – Structures (ARE-STR-CC3)

Terms of Appointment (Cont'd)

c) Confidentiality

- All information, documents and plans pertaining to the project is deemed confidential and must not be divulged to a third party unless authorised by the employer. Failure to do so may be grounds for termination.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC3 TEAM
Position: Resident Senior Inspector of Works – Structures (RSIOW-STR-CC3)

The Government of Brunei Darussalam is inviting applications from candidates who can fulfil the qualification and experience criteria for the above project Resident Site Staff (RSS) position. Applications are open to citizens or permanent residents of Brunei Darussalam and individuals from foreign nationalities.

Successful applicant will be employed by the Government of Brunei Darussalam through their Ministry of Development as Resident Site Staff. The successful applicant will be working under the directions and management of the Employer's Engineering consultant Arup Group. Arup is a well established international consultant firm of designers, planners, engineers, and technical specialists offering a broad range of professional services.

The Project

The proposed Temburong bridge links Brunei-Muara District to Temburong District across Brunei Bay. The project comprises a dual two-lane highway with a total length of approximately 30km between Jalan Utama Menteri in Brunei-Muara district and Jalan Labu in Temburong district. The project comprises of tunnels, at-grade roads, bridge structures, grade-separated interchange, cable-stayed bridges, pre-stressed concrete box-girder for marine and land viaducts, traffic control and surveillance system (TCSS) etc. The project will be implemented under a series of construction contract packages.

Details of Vacant Position

The following are the details for the above position:-

Qualification and Experience required

- Diploma or Higher Certificate from a Technical College or equivalent in civil engineering,
- At least 5 years of relevant post qualification experience as IOW and 5 years as SLOW in similar projects.
- Candidates with experiences in viaduct and cable-stayed bridge projects will be preferred.
- All in salary range BND 2,300-BND 5,500.00

Roles and Responsibility

- Control and direct IOW, ALOW, and supervise the Contractor's activities.
- Check that the Contractor follows the agreed works programme.
- Ensure that the Works are carried out according the Employer's Requirements and drawings by identifying faulty materials, workmanship etc.
- Report to professional staff on site problems, progress, quality of workmanship, etc.
- Checking site measurements.
- Guide works supervisors in the preparation of site measurements and checking site measurements.
- Ensure proper contract management and that site measurement, diary and other records are kept up to date
- Submit monthly progress report or any other return as required by the RE or ARE.
- Check and verify bills submitted by the Contractor.
- Check observation of safety precautions for works to be carried out.
- Ensure consistency in supervision and measurement standard across the site.
- Be responsible for overtime and the time-off records of all his subordinates.
- Liaise with the appropriate superior in posting site staff to various contracts.
- Deal with general site supervision and outdoor staff management.
- Offer comments on method statement and material submissions.
- Prepare the progress reports and site records.
- Carry out on job training to his subordinates.
- Attend the Site Safety and Environmental Management Committee meetings, and weekly safety walk and weekly environmental walk.
- Deal with any other duties as may be assigned from time to time by his superiors

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC3 TEAM
Position: Resident Senior Inspector of Works – Structures (RSIOW-STR-CC3)

Terms of Appointment

- a) Period of Appointment
- The appointment is for a period of approximately **33 months** based on the following terms and conditions.
- b) Salary
- The salary will be an ALL-IN monthly salary. The employee will have to manage his or her expenses in terms of housing, travel for him / her and his / her family, schooling for children, medical, transport and living expenditures etc.
- c) Increments
- There shall be no increment during the period of appointment.
- d) Overtime
- No overtime payments will be made to any site staff. Compensation for overtime will be in Lieu of “time-off” during normal working period as additional unrecorded leave. This leave must be taken annually and no payment in lieu of leave will be entertained.
- e) Bonus / Gratuity
- The all in salary package is inclusive of bonus and gratuity. There will not be any further payment for these items.
- f) Contribution to Supplemental Contributory Pensions (SCP) / Employees Trust Fund (TAP)
- There will be no contributions to either SCP or TAP except for citizens or permanent residents of Brunei Darussalam in which case it shall be in accordance with the local regulations in Brunei Darussalam.
- g) Annual Leave
- Entitlement to annual leave is on completion of a full year of service. There will be no pro-rata leave granted for service less than a full year.
The annual leave earned per year is 18 days.
- h) Housing
- No housing will be provided. The employee will have to make his/her own arrangement for housing. However reasonable assistance will be provided if requested for identifying suitable housing.
- i) Transport
- No vehicles will be provided for private use. Employee has to make his/her own arrangements.
- j) Medical
- Medical treatment can be obtained from the Government General Hospital at standard Government Charges or from private clinics under the employees own account/cost.
- k) Air Flights
- There will be no flights entitlement for the employee or his/her family. Free flights in and on termination / completion maybe considered and subject to Employer’s approval.
- l) Resignation / Termination
- Resignation by the employee or Termination by the Employer will require a **notice of 3 months**. If a party cannot fulfil this condition then that party will have to pay the other party 3 months’ salary in lieu of notice.
- m) Working Hours
- The working hours a day is 8.00hours.
 - The working days a week is 5.5 days
 - All public holidays will be in accordance to the public holidays of Brunei Darussalam

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC3 TEAM
Position: Resident Senior Inspector of Works – Structures (RSIOW-STR-CC3)

Conditions of Employment

a) Health

- The offer of employment is subject to the prospective employee successfully passing of the pre-medical check-up in the country of origin from a medical institution recognised by the Government of Brunei and subsequent clearance certification by the Occupational Health Division, Ministry of Health, Brunei Darussalam.

b) Laws

- The employee has to abide by the laws of Brunei Darussalam. Breaking the laws will be ground for termination. Any legal disputes between the employer and the employee can only be settled based on the laws of Brunei in the Courts of Brunei.

c) Confidentiality

- All information, documents and plans pertaining to the project is deemed confidential and must not be divulged to a third party unless authorised by the employer. Failure to do so may be grounds for termination.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC3 TEAM
Position: Resident Inspector of Works – Structures (RIOW-STR-CC3)

The Government of Brunei Darussalam is inviting applications from candidates who can fulfil the qualification and experience criteria for the above project Resident Site Staff (RSS) position. Applications are open to citizens or permanent residents of Brunei Darussalam and individuals from foreign nationalities.

Successful applicant will be employed by the Government of Brunei Darussalam through their Ministry of Development as Resident Site Staff. The successful applicant will be working under the directions and management of the Employer's Engineering consultant Arup Group. Arup is a well established international consultant firm of designers, planners, engineers, and technical specialists offering a broad range of professional services.

The Project

The proposed Temburong bridge links Brunei-Muara District to Temburong District across Brunei Bay. The project comprises a dual two-lane highway with a total length of approximately 30km between Jalan Utama Menteri in Brunei-Muara district and Jalan Labu in Temburong district. The project comprises of tunnels, at-grade roads, bridge structures, grade-separated interchange, cable-stayed bridges, pre-stressed concrete box-girder for marine and land viaducts, traffic control and surveillance system (TCSS) etc. The project will be implemented under a series of construction contract packages.

Details of Vacant Position

The following are the details for the above position:-

Qualification and Experience required

- Diploma or Higher Certificate from a Technical College or equivalent in civil engineering,
- At least 5 years of relevant post qualification experience as IOW in similar projects.
- Candidates with experiences in viaduct and cable-stayed bridge projects will be preferred.
- All in salary range BND 2,300.00 - BND 4,000.00

Roles and Responsibility

- Be responsible for the general supervision of work done by the Contractor and check whether it complies with the Employer's Requirements, drawings and approved method statement.
- Maintain contemporary site records.
- Arrange and monitor method tests.
- Liaise with public on site.
- Assign works to ALOW daily and provide guidance and instruction.
- Check site diary.
- Supervise and check construction works complying with contract documents.
- Inspect all works on site as regards safety to workmen.
- Supervise and train junior staff.
- Complete all site records.
- Deal with any other duties as maybe assigned from time to time by the RSIOW

Terms of Appointment

- a) Period of Appointment
 - The appointment is for a period of approximately **36 months** based on the following terms and conditions.
- b) Salary
 - The salary will be an ALL-IN monthly salary. The employee will have to manage his or her expenses in terms of housing, travel for him / her and his / her family, schooling for children, medical, transport and living expenditures etc.
- c) Increments
 - There shall be no increment during the period of appointment.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC3 TEAM
Position: Resident Inspector of Works – Structures (RIOW-STR-CC3)

Terms of Appointment (Cont'd)

- d) Overtime
- No overtime payments will be made to any site staff. Compensation for overtime will be in Lieu of “time-off” during normal working period as additional unrecorded leave. This leave must be taken annually and no payment in lieu of leave will be entertained.
- e) Bonus / Gratuity
- The all in salary package is inclusive of bonus and gratuity. There will not be any further payment for these items.
- f) Contribution to Supplemental Contributory Pensions (SCP) / Employees Trust Fund (TAP)
- There will be no contributions to either SCP or TAP except for citizens or permanent residents of Brunei Darussalam in which case it shall be in accordance with the local regulations in Brunei Darussalam.
- g) Annual Leave
- Entitlement to annual leave is on completion of a full year of service. There will be no pro-rata leave granted for service less than a full year.
The annual leave earned per year is 18 days.
- h) Housing
- No housing will be provided. The employee will have to make his/her own arrangement for housing. However reasonable assistance will be provided if requested for identifying suitable housing.
- i) Transport
- No vehicles will be provided for private use. Employee has to make his/her own arrangements.
- j) Medical
- Medical treatment can be obtained from the Government General Hospital at standard Government Charges or from private clinics under the employees own account/cost.
- k) Air Flights
- There will be no flights entitlement for the employee or his/her family. Free flights in and on termination / completion maybe considered and subject to Employer’s approval.
- l) Resignation / Termination
- Resignation by the employee or Termination by the Employer will require a **notice of 3 months**. If a party cannot fulfil this condition then that party will have to pay the other party 3 months’ salary in lieu of notice.
- m) Working Hours
- The working hours a day is 8.00hours.
 - The working days a week is 5.5 days
 - All public holidays will be in accordance to the public holidays of Brunei Darussalam

Conditions of Employment

- a) Health
- The offer of employment is subject to the prospective employee successfully passing of the pre-medical check-up in the country of origin from a medical institution recognised by the Government of Brunei and subsequent clearance certification by the Occupational Health Division, Ministry of Health, Brunei Darussalam.
- b) Laws
- The employee has to abide by the laws of Brunei Darussalam. Breaking the laws will be ground for termination. Any legal disputes between the employer and the employee can only be settled based on the laws of Brunei in the Courts of Brunei.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC3 TEAM
Position: Resident Inspector of Works – Structures (RIOW-STR-CC3)

Terms of Appointment (Cont'd)

c) Confidentiality

- All information, documents and plans pertaining to the project is deemed confidential and must not be divulged to a third party unless authorised by the employer. Failure to do so may be grounds for termination.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS

Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)

CATEGORY: CC4 TEAM

Position: Chief Resident Engineer (CRE-CC4)

The Government of Brunei Darussalam is inviting applications from candidates who can fulfil the qualification and experience criteria for the above project Resident Site Staff (RSS) position. Applications are open to citizens or permanent residents of Brunei Darussalam and individuals from foreign nationalities.

Successful applicant will be employed by the Government of Brunei Darussalam through their Ministry of Development as Resident Site Staff. The successful applicant will be working under the directions and management of the Employer's Engineering consultant Arup Group. Arup is a well established international consultant firm of designers, planners, engineers, and technical specialists offering a broad range of professional services.

The Project

The proposed Temburong bridge links Brunei-Muara District to Temburong District across Brunei Bay. The project comprises a dual two-lane highway with a total length of approximately 30km between Jalan Utama Menteri in Brunei-Muara district and Jalan Labu in Temburong district. The project comprises of tunnels, at-grade roads, bridge structures, grade-separated interchange, cable-stayed bridges, pre-stressed concrete box-girder for marine and land viaducts, traffic control and surveillance system (TCSS) etc. The project will be implemented under a series of construction contract packages.

Details of Vacant Position

The following are the details for the above position:-

Qualification and Experience required

- A degree in Engineering (civil).
- Corporate Membership of any one or more of the following institutions:-
 - Institution of Civil Engineers, United Kingdom (ICE)
 - Institution of Structural Engineers, United Kingdom (IStructE)
 - Institution of Engineers, Australia (IEAust)
 - Institution of Engineers, Malaysia (IEM)
 - Institution of Engineers, Singapore (IES)
 - Hong Kong Institution of Engineers (HKIE)
- At least 20 years of relevant post-qualification experience in similar projects
- Candidates with experiences in top down construction and viaduct projects will be preferred.
- All in Salary range between BND 12,900.00-BND 16,500.00

Roles and Responsibility

- Ensure overall control of the construction works supervision for the particular contract.
- Regularly review contractor's programme of work to ensure satisfactory progress of the contract as a whole.
- Provide forecasts for the anticipated expenditure on the contract.
- Ensure that instructions laid down and standards set out within the contract documents are adhered to in relation to the construction of the civil engineering works, building works and installation of the plant and equipment as required.
- Liaise with Government departments, utility companies etc., where their activities affect the contract.
- Programme site staff recruitment as the need arises and inform the PRE.
- Keep the Engineer and PRE fully advised on all matters relating to the works on site.
- Responsible for the overall site administration and supervision of construction.
- Handle and monitor matters to the contract RSS matters including promotion, deployment of staff, overtime, leave approvals, staff performance appraisal reports.
- Attend contract monthly progress meetings; liaise with consultants and Government departments.
- Attend Site Safety and Environmental Management Committee meetings.
- Maintain close liaison with Employer's department's staff and other Government departments related to the construction and completion of the project.
- Take part in senior RSS meetings to determine and update common supervisory policy.
- Prepare for and organize site visits by senior Government personnel and officials
- Perform any other duties as may be assigned to him from time to time by the PRE

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC4 TEAM
Position: Chief Resident Engineer (CRE-CC4)

Terms of Appointment

- a) Period of Appointment
- The appointment is for a period of approximately **42 months** based on the following terms and conditions.
- b) Salary
- The salary will be an ALL-IN monthly salary. The employee will have to manage his or her expenses in terms of housing, travel for him / her and his / her family, schooling for children, medical, transport and living expenditures etc.
- c) Increments
- There shall be no increment during the period of appointment.
- d) Overtime
- No overtime payments will be made to any site staff. Compensation for overtime will be in Lieu of “time-off” during normal working period as additional unrecorded leave. This leave must be taken annually and no payment in lieu of leave will be entertained.
- e) Bonus / Gratuity
- The all in salary package is inclusive of bonus and gratuity. There will not be any further payment for these items.
- f) Contribution to Supplemental Contributory Pensions (SCP) / Employees Trust Fund (TAP)
- There will be no contributions to either SCP or TAP except for citizens or permanent residents of Brunei Darussalam in which case it shall be in accordance with the local regulations in Brunei Darussalam.
- g) Annual Leave
- Entitlement to annual leave is on completion of a full year of service. There will be no pro-rata leave granted for service less than a full year.
The annual leave earned per year is 18 days.
- h) Housing
- No housing will be provided. The employee will have to make his/her own arrangement for housing. However reasonable assistance will be provided if requested for identifying suitable housing.
- i) Transport
- No vehicles will be provided for private use. Employee has to make his/her own arrangements.
- j) Medical
- Medical treatment can be obtained from the Government General Hospital at standard Government Charges or from private clinics under the employees own account/ cost.
- k) Air Flights
- There will be no flights entitlement for the employee or his/her family. Free flights in and on termination / completion maybe considered and subject to Employer’s approval.
- l) Resignation / Termination
- Resignation by the employee or Termination by the Employer will require a **notice of 3 months**. If a party cannot fulfil this condition then that party will have to pay the other party 3 months’ salary in lieu of notice.
- m) Working Hours
- The working hours a day is 8.00hours.
 - The working days a week is 5.5 days
 - All public holidays will be in accordance to the public holidays of Brunei Darussalam

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC4 TEAM
Position: Chief Resident Engineer (CRE-CC4)

Conditions of Employment

a) Health

- The offer of employment is subject to the prospective employee successfully passing of the pre-medical check-up in the country of origin from a medical institution recognised by the Government of Brunei and subsequent clearance certification by the Occupational Health Division, Ministry of Health, Brunei Darussalam. .

b) Laws

- The employee has to abide by the laws of Brunei Darussalam. Breaking the laws will be ground for termination. Any legal disputes between the employer and the employee can only be settled based on the laws of Brunei in the Courts of Brunei.

c) Confidentiality

- All information, documents and plans pertaining to the project is deemed confidential and must not be divulged to a third party unless authorised by the employer. Failure to do so may be grounds for termination.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC4 TEAM
Position: Senior Resident Engineer – Structures and Roadworks (SRE-STR ROADS-CC4)

The Government of Brunei Darussalam is inviting applications from candidates who can fulfil the qualification and experience criteria for the above project Resident Site Staff (RSS) position. Applications are open to citizens or permanent residents of Brunei Darussalam and individuals from foreign nationalities.

Successful applicant will be employed by the Government of Brunei Darussalam through their Ministry of Development as Resident Site Staff. The successful applicant will be working under the directions and management of the Employer's Engineering consultant Arup Group. Arup is a well established international consultant firm of designers, planners, engineers, and technical specialists offering a broad range of professional services.

The Project

The proposed Temburong bridge links Brunei-Muara District to Temburong District across Brunei Bay. The project comprises a dual two-lane highway with a total length of approximately 30km between Jalan Utama Menteri in Brunei-Muara district and Jalan Labu in Temburong district. The project comprises of tunnels, at-grade roads, bridge structures, grade-separated interchange, cable-stayed bridges, pre-stressed concrete box-girder for marine and land viaducts, traffic control and surveillance system (TCSS) etc. The project will be implemented under a series of construction contract packages.

Details of Vacant Position

The following are the details for the above position:-

Qualification and Experience required

- A degree in Engineering (civil).
- Corporate Membership of any one or more of the following institutions:-
 - Institution of Civil Engineers, United Kingdom (ICE)
 - Institution of Structural Engineers, United Kingdom (IStructE)
 - Institution of Engineers, Australia (IEAust)
 - Institution of Engineers, Malaysia (IEM)
 - Institution of Engineers, Singapore (IES)
 - Hong Kong Institution of Engineers (HKIE)
- At least 15 years of relevant post-qualification experience in these fields
- Candidates with experiences in top down construction and viaduct projects will be preferred.
- All in Salary range between BND 10,250.00-BND 15,500.00

Roles and Responsibility

- Control and supervise all civil engineering construction work in the bridges, viaducts and roadworks of the Project.
- Monitor the progress of the Contractor under his control to ensure that the overall objectives of the Contract are met.
- Compilation of reports, programmes of work, financial forecasts etc., relevant to bridges/ viaducts / roadworks of the Contract.
- Ensure that the requirements of the Contract documents and the proper administrative procedures are followed.
- Manage his subordinates to optimise the use of his staff resources.
- Attend meetings on matters within his sphere of activities.
- Maintain communication with the senior personnel from the Engineer, Government departments and utility companies in order to expedite the construction work.
- Make comment on temporary works designs and other submissions presented by the Contractor for approval.
- Make recommendations to the CRE on the subject of contractual matters including contractor's claims.
- Keep the CRE fully informed on the progress of the Works, staffing requirements, and technical matters.
- Assist CRE in the overall site administration and supervision of the civil engineering contract with particular responsibility for the following aspects: -
 - Monitor performance of the RE and staff in order to achieve the satisfactory operation of the contract for which they are responsible.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC4 TEAM
Position: Senior Resident Engineer – Structures and Roadworks (SRE-STR ROADS-CC4)

Roles and Responsibility (Cont'd)

- Ensure that standards accepted are applied uniformly throughout and to coordinate progress and resolve interface problems.
- Establish direct liaison with the relevant staff of the Engineer, PRE and all other Government Departments or external parties, and etc.
- Monitor and verify the Contractor's Quality Assurance System.
- Carry out any other duties as may be assigned to him from time to time by the CRE.

Terms of Appointment

a) Period of Appointment

- The appointment is for a period of approximately **40 months** based on the following terms and conditions.

b) Salary

- The salary will be an ALL-IN monthly salary. The employee will have to manage his or her expenses in terms of housing, travel for him / her and his / her family, schooling for children, medical, transport and living expenditures etc.

c) Increments

- There shall be no increment during the period of appointment.

d) Overtime

- No overtime payments will be made to any site staff. Compensation for overtime will be in Lieu of "time-off" during normal working period as additional unrecorded leave. This leave must be taken annually and no payment in lieu of leave will be entertained.

e) Bonus / Gratuity

- The all in salary package is inclusive of bonus and gratuity. There will not be any further payment for these items.

f) Contribution to Supplemental Contributory Pensions (SCP) / Employees Trust Fund (TAP)

- There will be no contributions to either SCP or TAP except for citizens or permanent residents of Brunei Darussalam in which case it shall be in accordance with the local regulations in Brunei Darussalam.

g) Annual Leave

- Entitlement to annual leave is on completion of a full year of service. There will be no pro-rata leave granted for service less than a full year. The annual leave earned per year is 18 days.

h) Housing

- No housing will be provided. The employee will have to make his/her own arrangement for housing. However reasonable assistance will be provided if requested for identifying suitable housing.

i) Transport

- No vehicles will be provided for private use. Employee has to make his/her own arrangements.

j) Medical

- Medical treatment can be obtained from the Government General Hospital at standard Government Charges or from private clinics under the employees own account/cost.

k) Air Flights

- There will be no flights entitlement for the employee or his/her family. Free flights in and on termination / completion maybe considered and subject to Employer's approval.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC4 TEAM
Position: Senior Resident Engineer – Structures and Roadworks (SRE-STR ROADS-CC4)

Terms of Appointment (Cont'd)

l) Resignation / Termination

- Resignation by the employee or Termination by the Employer will require a **notice of 3 months**. If a party cannot fulfil this condition then that party will have to pay the other party 3 months' salary in lieu of notice.

m) Working Hours

- The working hours a day is 8.00hours.
- The working days a week is 5.5 days
- All public holidays will be in accordance to the public holidays of Brunei Darussalam

Conditions of Employment

a) Health

- The offer of employment is subject to the prospective employee successfully passing of the pre-medical check-up in the country of origin from a medical institution recognised by the Government of Brunei and subsequent clearance certification by the Occupational Health Division, Ministry of Health, Brunei Darussalam.

b) Laws

- The employee has to abide by the laws of Brunei Darussalam. Breaking the laws will be ground for termination. Any legal disputes between the employer and the employee can only be settled based on the laws of Brunei in the Courts of Brunei.

c) Confidentiality

- All information, documents and plans pertaining to the project is deemed confidential and must not be divulged to a third party unless authorised by the employer. Failure to do so may be grounds for termination.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC4 TEAM
Position: Resident Engineer – Structures and Roadworks (RE-STR ROADS-CC4)

The Government of Brunei Darussalam is inviting applications from candidates who can fulfil the qualification and experience criteria for the above project Resident Site Staff (RSS) position. Applications are open to citizens or permanent residents of Brunei Darussalam and individuals from foreign nationalities.

Successful applicant will be employed by the Government of Brunei Darussalam through their Ministry of Development as Resident Site Staff. The successful applicant will be working under the directions and management of the Employer's Engineering consultant Arup Group. Arup is a well established international consultant firm of designers, planners, engineers, and technical specialists offering a broad range of professional services.

The Project

The proposed Temburong bridge links Brunei-Muara District to Temburong District across Brunei Bay. The project comprises a dual two-lane highway with a total length of approximately 30km between Jalan Utama Menteri in Brunei-Muara district and Jalan Labu in Temburong district. The project comprises of tunnels, at-grade roads, bridge structures, grade-separated interchange, cable-stayed bridges, pre-stressed concrete box-girder for marine and land viaducts, traffic control and surveillance system (TCSS) etc. The project will be implemented under a series of construction contract packages.

Details of Vacant Position

The following are the details for the above position:-

Qualification and Experience required

- A degree in Engineering (civil).
- Corporate Membership of any one or more of the following institutions:-
 - Institution of Civil Engineers, United Kingdom (ICE)
 - Institution of Structural Engineers, United Kingdom (IStructE)
 - Institution of Engineers, Australia (IEAust)
 - Institution of Engineers, Malaysia (IEM)
 - Institution of Engineers, Singapore (IES)
 - Hong Kong Institution of Engineers (HKIE)
- At least 10 years of relevant post-qualification experience in these fields
- Candidates with experiences in top down construction and viaduct projects will be preferred.
- All in Salary range between BND 8,500.00-BND 12,000.00

Roles and Responsibility

- Ensure that the civil engineering construction work/equipment installation is carried out in accordance with the requirements of the Contract.
- Monitor the progress of the works related to bridges, viaducts and roadworks.
- Maintain an effective site staff organization to adequately supervise the construction and erection work.
- Prepare monthly progress reports, financial forecasts and making recommendations to the SRE on the subject of contractual matters including Contractor's claims.
- Comment on Contractor's temporary works designs.
- Attend meetings on matters affecting the construction work/equipment installation under his control.
- Keep the CRE or SRE and the Engineer's senior staff fully informed of the progress of the Works, as well as on technical matters.
- Monitor progress of the work to see whether reasonable progress is being achieved and to ensure the work will be completed within the contract period.
- Prepare the bridge/ viaduct / roadworks section in the monthly progress report to the Engineer.
- Resolve problems encountered on site which may arise due to adverse ground and ground water conditions, land boundary disputes etc.
- Ensure the work is constructed according to the design, including ensuring all materials used are in strict compliance with the Employer's Requirements and relevant Standards.
- Gather information and make recommendations to the SRE as to whether or not and how long any EOT should be granted to the Contractor.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC4 TEAM
Position: Resident Engineer – Structures and Roadworks (RE-STR ROADS-CC4)

Roles and Responsibility (Cont'd)

- Ensure the adequacy of all temporary work and for those temporary works requiring checking and certification by the checking engineer, and to ensure that they are so checked and certified.
- Work together with the QS team to monitor expenditures and look after the financial side of contract administration.
- Provide information to the programme team related to bridge, viaduct and roadworks.
- Deal with financial planning and control of subordinates.
- Preparation of defect list for the Contract.
- Implement and administer contracts.
- Supervise contract works including guidance to the Contractor on programming, quality control, liaison with utility companies in connection with services, checking of quantities, and certifying contract payments.
- Prepare drafts reports of all kinds.
- Planning and personal administration of his subordinates.
- Attend the weekly safety walk and weekly environmental walk.
- Deal with any other duties as may be assigned from time to time by the PRE, CRE or SRE

Terms of Appointment

- a) Period of Appointment
 - The appointment is for a period of approximately **40 months** based on the following terms and conditions.
- b) Salary
 - The salary will be an ALL-IN monthly salary. The employee will have to manage his or her expenses in terms of housing, travel for him / her and his / her family, schooling for children, medical, transport and living expenditures etc.
- c) Increments
 - There shall be no increment during the period of appointment.
- d) Overtime
 - No overtime payments will be made to any site staff. Compensation for overtime will be in Lieu of "time-off" during normal working period as additional unrecorded leave. This leave must be taken annually and no payment in lieu of leave will be entertained.
- e) Bonus / Gratuity
 - The all in salary package is inclusive of bonus and gratuity. There will not be any further payment for these items.
- f) Contribution to Supplemental Contributory Pensions (SCP) / Employees Trust Fund (TAP)
 - There will be no contributions to either SCP or TAP except for citizens or permanent residents of Brunei Darussalam in which case it shall be in accordance with the local regulations in Brunei Darussalam.
- g) Annual Leave
 - Entitlement to annual leave is on completion of a full year of service. There will be no pro-rata leave granted for service less than a full year.
The annual leave earned per year is 18 days.
- h) Housing
 - No housing will be provided. The employee will have to make his/her own arrangement for housing. However reasonable assistance will be provided if requested for identifying suitable housing.
- i) Transport
 - No vehicles will be provided for private use. Employee has to make his/her own arrangements.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC4 TEAM
Position: Resident Engineer – Structures and Roadworks (RE-STR ROADS-CC4)

Terms of Appointment (Cont'd)

- j) Medical
- Medical treatment can be obtained from the Government General Hospital at standard Government Charges or from private clinics under the employees own account/cost.
- k) Air Flights
- There will be no flights entitlement for the employee or his/her family. Free flights in and on termination / completion maybe considered and subject to Employer's approval.
- l) Resignation / Termination
- Resignation by the employee or Termination by the Employer will require a **notice of 3 months**. If a party cannot fulfil this condition then that party will have to pay the other party 3 months' salary in lieu of notice.
- m) Working Hours
- The working hours a day is 8.00hours.
 - The working days a week is 5.5 days
 - All public holidays will be in accordance to the public holidays of Brunei Darussalam

Conditions of Employment

- a) Health
- The offer of employment is subject to the prospective employee successfully passing of the pre-medical check-up in the country of origin from a medical institution recognised by the Government of Brunei and subsequent clearance certification by the Occupational Health Division, Ministry of Health, Brunei Darussalam.
- b) Laws
- The employee has to abide by the laws of Brunei Darussalam. Breaking the laws will be ground for termination. Any legal disputes between the employer and the employee can only be settled based on the laws of Brunei in the Courts of Brunei.
- c) Confidentiality
- All information, documents and plans pertaining to the project is deemed confidential and must not be divulged to a third party unless authorised by the employer. Failure to do so may be grounds for termination.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS

Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)

CATEGORY: CC4 TEAM

Position: Resident Engineer – Geotechnical (RE-GEO-CC4)

The Government of Brunei Darussalam is inviting applications from candidates who can fulfil the qualification and experience criteria for the above project Resident Site Staff (RSS) position. Applications are open to citizens or permanent residents of Brunei Darussalam and individuals from foreign nationalities.

Successful applicant will be employed by the Government of Brunei Darussalam through their Ministry of Development as Resident Site Staff. The successful applicant will be working under the directions and management of the Employer's Engineering consultant Arup Group. Arup is a well established international consultant firm of designers, planners, engineers, and technical specialists offering a broad range of professional services.

The Project

The proposed Temburong bridge links Brunei-Muara District to Temburong District across Brunei Bay. The project comprises a dual two-lane highway with a total length of approximately 30km between Jalan Utama Menteri in Brunei-Muara district and Jalan Labu in Temburong district. The project comprises of tunnels, at-grade roads, bridge structures, grade-separated interchange, cable-stayed bridges, pre-stressed concrete box-girder for marine and land viaducts, traffic control and surveillance system (TCSS) etc. The project will be implemented under a series of construction contract packages.

Details of Vacant Position

The following are the details for the above position:-

Qualification and Experience required

- A degree in Engineering (civil, specialization in Geotechnical Engineering).
- Corporate Membership of any one or more of the following institutions:-
 - Institution of Civil Engineers, United Kingdom (ICE)
 - Institution of Structural Engineers, United Kingdom (IStructE)
 - Institution of Engineers, Australia (IEAust)
 - Institution of Engineers, Malaysia (IEM)
 - Institution of Engineers, Singapore (IES)
 - Hong Kong Institution of Engineers (HKIE)
- At least 10 years of relevant post-qualification experience in these fields
- Candidates with experiences in top down construction and viaduct projects will be preferred.
- All in Salary range between BND 8,500.00-BND 12,000.00

Roles and Responsibility

- Ensure that all tunnel works / geotechnical works (including site investigations, ground monitoring, foundation of viaducts and buildings, reclamation, tunnels etc.) are carried out in compliance with the requirements of the Employer's Requirements.
- Supervise the site investigation and the geotechnical instrumentation installation and monitoring works for tunnels.
- Report on monitoring work and progress of tunnel construction works / geotechnical works (including site investigations, ground monitoring, foundation of viaducts and buildings, reclamation, tunnels etc.).
- Maintain an effective site staff organization to adequately supervise the tunnel construction, lining installation and monitoring works.
- Prepare monthly progress reports and make recommendations to SRE on the subject of contractual matters related to Contractor's claims in relation to his section of the Contract.
- Comment on contractor's temporary works designs in connection with geotechnical issues and contractor's proposals for carrying out the tunnel excavation and disposal.
- Attend meetings on matters affecting the construction work/equipment installation related to geotechnical matters.
- Keep the SRE fully informed of the progress of the Works, technical matters etc.
- Monitor progress of the geotechnical works (including site investigations, ground monitoring, foundation of viaducts and buildings, reclamation, tunnels etc.) to see whether reasonable progress is achieved and to ensure the work is completed within the contract period.
- Prepare monthly progress report and Geotechnical Reports for the CRE and relevant Government Departments.
- Resolve problems encountered on site due to abnormal groundwater conditions, land boundary disputes, and review the assumptions of soil/ground parameters at design stage and taking necessary assessment on the effect of all existing ground data on permanent works design

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC4 TEAM
Position: Resident Engineer – Geotechnical (RE-GEO-CC4)

Roles and Responsibility (Cont'd)

- Evaluation of site investigation report and ground monitoring data as well as other geotechnical field data and maintain a file record of all results and data.
- Ensure the work is constructed according to the design as well as materials used are in strict compliance with the Employer's Requirements and relevant Standards.
- Provide record and information and make recommendations to the SRE related to the justification of any EOT to the Contractor in relation to his section of the Contract.
- Ensure the adequacy of all temporary works inside the tunnel requiring checking and certification by the Design Checker that they are actually checked and certified.
- Provide records to the Engineer's QS team to monitor expenditures as well as providing information for assessment of the final value of the contract work.
- Supervise contract works including guidance to the Contractor on safety issues in relation to his section of the project.
- Carry out any other duties assigned to him by the CRE/SRE.

Terms of Appointment

- a) Period of Appointment
 - The appointment is for a period of approximately **34 months** based on the following terms and conditions.
- b) Salary
 - The salary will be an ALL-IN monthly salary. The employee will have to manage his or her expenses in terms of housing, travel for him / her and his / her family, schooling for children, medical, transport and living expenditures etc.
- c) Increments
 - There shall be no increment during the period of appointment.
- d) Overtime
 - No overtime payments will be made to any site staff. Compensation for overtime will be in Lieu of "time-off" during normal working period as additional unrecorded leave. This leave must be taken annually and no payment in lieu of leave will be entertained.
- e) Bonus / Gratuity
 - The all in salary package is inclusive of bonus and gratuity. There will not be any further payment for these items.
- f) Contribution to Supplemental Contributory Pensions (SCP) / Employees Trust Fund (TAP)
 - There will be no contributions to either SCP or TAP except for citizens or permanent residents of Brunei Darussalam in which case it shall be in accordance with the local regulations in Brunei Darussalam.
- g) Annual Leave
 - Entitlement to annual leave is on completion of a full year of service. There will be no pro-rata leave granted for service less than a full year.
The annual leave earned per year is 18 days.
- h) Housing
 - No housing will be provided. The employee will have to make his/her own arrangement for housing. However reasonable assistance will be provided if requested for identifying suitable housing.
- i) Transport
 - No vehicles will be provided for private use. Employee has to make his/her own arrangements.
- j) Medical
 - Medical treatment can be obtained from the Government General Hospital at standard Government Charges or from private clinics under the employees own account/cost.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC4 TEAM
Position: Resident Engineer – Geotechnical (RE-GEO-CC4)

Terms of Appointment (Cont'd)

k) Air Flights

- There will be no flights entitlement for the employee or his/her family. Free flights in and on termination / completion maybe considered and subject to Employer's approval.

l) Resignation / Termination

- Resignation by the employee or Termination by the Employer will require a **notice of 3 months**. If a party cannot fulfil this condition then that party will have to pay the other party 3 months' salary in lieu of notice.

m) Working Hours

- The working hours a day is 8.00hours.
- The working days a week is 5.5 days
- All public holidays will be in accordance to the public holidays of Brunei Darussalam

Conditions of Employment

a) Health

- The offer of employment is subject to the prospective employee successfully passing of the pre-medical check-up in the country of origin from a medical institution recognised by the Government of Brunei and subsequent clearance certification by the Occupational Health Division, Ministry of Health, Brunei Darussalam.

b) Laws

- The employee has to abide by the laws of Brunei Darussalam. Breaking the laws will be ground for termination. Any legal disputes between the employer and the employee can only be settled based on the laws of Brunei in the Courts of Brunei.

c) Confidentiality

- All information, documents and plans pertaining to the project is deemed confidential and must not be divulged to a third party unless authorised by the employer. Failure to do so may be grounds for termination.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC4 TEAM
Position: Assistant Resident Engineer – Structures and Roadworks (ARE-STR ROADS-CC4)

The Government of Brunei Darussalam is inviting applications from candidates who can fulfil the qualification and experience criteria for the above project Resident Site Staff (RSS) position. Applications are open to citizens or permanent residents of Brunei Darussalam and individuals from foreign nationalities.

Successful applicant will be employed by the Government of Brunei Darussalam through their Ministry of Development as Resident Site Staff. The successful applicant will be working under the directions and management of the Employer's Engineering consultant Arup Group. Arup is a well established international consultant firm of designers, planners, engineers, and technical specialists offering a broad range of professional services.

The Project

The proposed Temburong bridge links Brunei-Muara District to Temburong District across Brunei Bay. The project comprises a dual two-lane highway with a total length of approximately 30km between Jalan Utama Menteri in Brunei-Muara district and Jalan Labu in Temburong district. The project comprises of tunnels, at-grade roads, bridge structures, grade-separated interchange, cable-stayed bridges, pre-stressed concrete box-girder for marine and land viaducts, traffic control and surveillance system (TCSS) etc. The project will be implemented under a series of construction contract packages.

Details of Vacant Position

The following are the details for the above position:-

Qualification and Experience required

- A Degree in Engineering (civil) from a university recognized by the Government of Brunei Darussalam.
- Preferable 6 years working experience in construction supervision.
- Candidates with experiences in top down construction and viaduct projects will be preferred.
- All in salary range BND 4,000.00-BND 7,200.00

Roles and Responsibility

- Responsible for the general day-to-day recording of work carried on site.
- Site discussion with the Contractor's site staff of site problems.
- Review and discuss with RE on method statements and contractor's proposals.
- Prepare site instructions and variation orders for onward submission to RE, SRE and CRE.
- Maintain liaison with third parties and keep record of matters discussed.
- Prepare daily reports on progress of works and safety.
- Check contractor's submission and discuss with the RE for comments.
- Co-ordinate with various government departments and utility companies on site matters.
- Oversee the construction works and keep detailed site records of plant used and labour employed.
- Prepare meeting minutes.
- Carry out other duties as may be assigned to him from time to time by the RE.

Terms of Appointment

- a) Period of Appointment
 - The appointment is for a period of approximately **37 months** based on the following terms and conditions.
- b) Salary
 - The salary will be an ALL-IN monthly salary. The employee will have to manage his or her expenses in terms of housing, travel for him / her and his / her family, schooling for children, medical, transport and living expenditures etc.
- c) Increments
 - There shall be no increment during the period of appointment.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC4 TEAM
Position: Assistant Resident Engineer – Structures and Roadworks (ARE-STR ROADS-CC4)

Terms of Appointment (Cont'd)

- d) Overtime
- No overtime payments will be made to any site staff. Compensation for overtime will be in Lieu of “time-off” during normal working period as additional unrecorded leave. This leave must be taken annually and no payment in lieu of leave will be entertained.
- e) Bonus / Gratuity
- The all in salary package is inclusive of bonus and gratuity. There will not be any further payment for these items.
- f) Contribution to Supplemental Contributory Pensions (SCP) / Employees Trust Fund (TAP)
- There will be no contributions to either SCP or TAP except for citizens or permanent residents of Brunei Darussalam in which case it shall be in accordance with the local regulations in Brunei Darussalam.
- g) Annual Leave
- Entitlement to annual leave is on completion of a full year of service. There will be no pro-rata leave granted for service less than a full year.
The annual leave earned per year is 18 days.
- h) Housing
- No housing will be provided. The employee will have to make his/her own arrangement for housing. However reasonable assistance will be provided if requested for identifying suitable housing.
- i) Transport
- No vehicles will be provided for private use. Employee has to make his/her own arrangements.
- j) Medical
- Medical treatment can be obtained from the Government General Hospital at standard Government Charges or from private clinics under the employees own account/cost.
- k) Air Flights
- There will be no flights entitlement for the employee or his/her family. Free flights in and on termination / completion maybe considered and subject to Employer’s approval.
- l) Resignation / Termination
- Resignation by the employee or Termination by the Employer will require a **notice of 3 months**. If a party cannot fulfil this condition then that party will have to pay the other party 3 months’ salary in lieu of notice.
- m) Working Hours
- The working hours a day is 8.00hours.
 - The working days a week is 5.5 days
 - All public holidays will be in accordance to the public holidays of Brunei Darussalam

Conditions of Employment

- a) Health
- The offer of employment is subject to the prospective employee successfully passing of the pre-medical check-up in the country of origin from a medical institution recognised by the Government of Brunei and subsequent clearance certification by the Occupational Health Division, Ministry of Health, Brunei Darussalam.
- b) Laws
- The employee has to abide by the laws of Brunei Darussalam. Breaking the laws will be ground for termination. Any legal disputes between the employer and the employee can only be settled based on the laws of Brunei in the Courts of Brunei.

ARUP



RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS

Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)

CATEGORY: CC4 TEAM

Position: Assistant Resident Engineer – Structures and Roadworks (ARE-STR ROADS-CC4)

Terms of Appointment (Cont'd)

c) Confidentiality

- All information, documents and plans pertaining to the project is deemed confidential and must not be divulged to a third party unless authorised by the employer. Failure to do so may be grounds for termination.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS

Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)

CATEGORY: CC4 TEAM

Position: Assistant Resident Engineer – Geotechnical (ARE-GEO-CC4)

The Government of Brunei Darussalam is inviting applications from candidates who can fulfil the qualification and experience criteria for the above project Resident Site Staff (RSS) position. Applications are open to citizens or permanent residents of Brunei Darussalam and individuals from foreign nationalities.

Successful applicant will be employed by the Government of Brunei Darussalam through their Ministry of Development as Resident Site Staff. The successful applicant will be working under the directions and management of the Employer's Engineering consultant Arup Group. Arup is a well established international consultant firm of designers, planners, engineers, and technical specialists offering a broad range of professional services.

The Project

The proposed Temburong bridge links Brunei-Muara District to Temburong District across Brunei Bay. The project comprises a dual two-lane highway with a total length of approximately 30km between Jalan Utama Menteri in Brunei-Muara district and Jalan Labu in Temburong district. The project comprises of tunnels, at-grade roads, bridge structures, grade-separated interchange, cable-stayed bridges, pre-stressed concrete box-girder for marine and land viaducts, traffic control and surveillance system (TCSS) etc. The project will be implemented under a series of construction contract packages.

Details of Vacant Position

The following are the details for the above position:-

Qualification and Experience required

- A Degree in Engineering (civil) from a university recognized by the Government of Brunei Darussalam.
- Preferable 6 years working experience in geotechnical engineering works.
- Candidates with experiences in top down construction and viaduct projects will be preferred.
- All in salary range BND 4,000.00-BND 7,200.00

Roles and Responsibility

- Responsible for the general day-to-day recording of work carried on site.
- Site discussion with the Contractor's site staff of site problems.
- Review and discuss with RE on method statements and contractor's proposals.
- Prepare site instructions and variation orders for onward submission to RE, SRE and CRE.
- Maintain liaison with third parties and keep record of matters discussed.
- Prepare daily reports on progress of works and safety.
- Check contractor's submission and discuss with the RE for comments.
- Co-ordinate with various government departments and utility companies on site matters.
- Oversee the construction works and keep detailed site records of plant used and labour employed.
- Prepare meeting minutes.
- Carry out other duties as may be assigned to him from time to time by the RE.

Terms of Appointment

a) Period of Appointment

- The appointment is for a period of approximately **34 months** based on the following terms and conditions.

b) Salary

- The salary will be an ALL-IN monthly salary. The employee will have to manage his or her expenses in terms of housing, travel for him / her and his / her family, schooling for children, medical, transport and living expenditures etc.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC4 TEAM
Position: Assistant Resident Engineer – Geotechnical (ARE-GEO-CC4)

Terms of Appointment (Cont'd)

c) Increments

- There shall be no increment during the period of appointment.

d) Overtime

- No overtime payments will be made to any site staff. Compensation for overtime will be in Lieu of “time-off” during normal working period as additional unrecorded leave. This leave must be taken annually and no payment in lieu of leave will be entertained.

e) Bonus / Gratuity

- The all in salary package is inclusive of bonus and gratuity. There will not be any further payment for these items.

f) Contribution to Supplemental Contributory Pensions (SCP) / Employees Trust Fund (TAP)

- There will be no contributions to either SCP or TAP except for citizens or permanent residents of Brunei Darussalam in which case it shall be in accordance with the local regulations in Brunei Darussalam.

g) Annual Leave

- Entitlement to annual leave is on completion of a full year of service. There will be no pro-rata leave granted for service less than a full year. The annual leave earned per year is 18 days.

h) Housing

- No housing will be provided. The employee will have to make his/her own arrangement for housing. However reasonable assistance will be provided if requested for identifying suitable housing.

i) Transport

- No vehicles will be provided for private use. Employee has to make his/her own arrangements.

j) Medical

- Medical treatment can be obtained from the Government General Hospital at standard Government Charges or from private clinics under the employees own account/cost.

k) Air Flights

- There will be no flights entitlement for the employee or his/her family. Free flights in and on termination / completion maybe considered and subject to Employer’s approval.

l) Resignation / Termination

- Resignation by the employee or Termination by the Employer will require a **notice of 3 months**. If a party cannot fulfil this condition then that party will have to pay the other party 3 months’ salary in lieu of notice.

m) Working Hours

- The working hours a day is 8.00hours.
- The working days a week is 5.5 days
- All public holidays will be in accordance to the public holidays of Brunei Darussalam

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC4 TEAM
Position: Assistant Resident Engineer – Geotechnical (ARE-GEO-CC4)

Conditions of Employment

a) Health

- The offer of employment is subject to the prospective employee successfully passing of the pre-medical check-up in the country of origin from a medical institution recognised by the Government of Brunei and subsequent clearance certification by the Occupational Health Division, Ministry of Health, Brunei Darussalam.

b) Laws

- The employee has to abide by the laws of Brunei Darussalam. Breaking the laws will be ground for termination. Any legal disputes between the employer and the employee can only be settled based on the laws of Brunei in the Courts of Brunei.

c) Confidentiality

- All information, documents and plans pertaining to the project is deemed confidential and must not be divulged to a third party unless authorised by the employer. Failure to do so may be grounds for termination.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC4 TEAM
Position: Assistant Resident Engineer – Casting (ARE-CAST-CC4)

The Government of Brunei Darussalam is inviting applications from candidates who can fulfil the qualification and experience criteria for the above project Resident Site Staff (RSS) position. Applications are open to citizens or permanent residents of Brunei Darussalam and individuals from foreign nationalities.

Successful applicant will be employed by the Government of Brunei Darussalam through their Ministry of Development as Resident Site Staff. The successful applicant will be working under the directions and management of the Employer's Engineering consultant Arup Group. Arup is a well established international consultant firm of designers, planners, engineers, and technical specialists offering a broad range of professional services.

The Project

The proposed Temburong bridge links Brunei-Muara District to Temburong District across Brunei Bay. The project comprises a dual two-lane highway with a total length of approximately 30km between Jalan Utama Menteri in Brunei-Muara district and Jalan Labu in Temburong district. The project comprises of tunnels, at-grade roads, bridge structures, grade-separated interchange, cable-stayed bridges, pre-stressed concrete box-girder for marine and land viaducts, traffic control and surveillance system (TCSS) etc. The project will be implemented under a series of construction contract packages.

Details of Vacant Position

The following are the details for the above position:-

Qualification and Experience required

- A Degree in Engineering (civil) from a university recognized by the Government of Brunei Darussalam.
- Preferable 6 years working experience in construction supervision.
- Candidates with experiences in top down construction and viaduct projects will be preferred.
- All in salary range BND 4,000.00-BND 7,200.00

Roles and Responsibility

- Responsible for the general day-to-day recording of work carried on site.
- Site discussion with the Contractor's site staff of site problems.
- Review and discuss with RE on method statements and contractor's proposals.
- Prepare site instructions and variation orders for onward submission to RE, SRE and CRE.
- Maintain liaison with third parties and keep record of matters discussed.
- Prepare daily reports on progress of works and safety.
- Check contractor's submission and discuss with the RE for comments.
- Co-ordinate with various government departments and utility companies on site matters.
- Oversee the construction works and keep detailed site records of plant used and labour employed.
- Prepare meeting minutes.
- Carry out other duties as may be assigned to him from time to time by the RE.
- Perform any other duties as may be assigned to him from time to time by the PRE

Terms of Appointment

- a) Period of Appointment
 - The appointment is for a period of approximately **33 months** based on the following terms and conditions.
- b) Salary
 - The salary will be an ALL-IN monthly salary. The employee will have to manage his or her expenses in terms of housing, travel for him / her and his / her family, schooling for children, medical, transport and living expenditures etc.
- c) Increments
 - There shall be no increment during the period of appointment.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC4 TEAM
Position: Assistant Resident Engineer – Casting (ARE-CAST-CC4)

Terms of Appointment (Cont'd)

- d) Overtime
- No overtime payments will be made to any site staff. Compensation for overtime will be in Lieu of “time-off” during normal working period as additional unrecorded leave. This leave must be taken annually and no payment in lieu of leave will be entertained.
- e) Bonus / Gratuity
- The all in salary package is inclusive of bonus and gratuity. There will not be any further payment for these items.
- f) Contribution to Supplemental Contributory Pensions (SCP) / Employees Trust Fund (TAP)
- There will be no contributions to either SCP or TAP except for citizens or permanent residents of Brunei Darussalam in which case it shall be in accordance with the local regulations in Brunei Darussalam.
- g) Annual Leave
- Entitlement to annual leave is on completion of a full year of service. There will be no pro-rata leave granted for service less than a full year.
The annual leave earned per year is 18 days.
- h) Housing
- No housing will be provided. The employee will have to make his/her own arrangement for housing. However reasonable assistance will be provided if requested for identifying suitable housing.
- i) Transport
- No vehicles will be provided for private use. Employee has to make his/her own arrangements.
- j) Medical
- Medical treatment can be obtained from the Government General Hospital at standard Government Charges or from private clinics under the employees own account/cost.
- k) Air Flights
- There will be no flights entitlement for the employee or his/her family. Free flights in and on termination / completion maybe considered and subject to Employer’s approval.
- l) Resignation / Termination
- Resignation by the employee or Termination by the Employer will require a **notice of 3 months**. If a party cannot fulfil this condition then that party will have to pay the other party 3 months’ salary in lieu of notice.
- m) Working Hours
- The working hours a day is 8.00hours.
 - The working days a week is 5.5 days
 - All public holidays will be in accordance to the public holidays of Brunei Darussalam

Conditions of Employment

- a) Health
- The offer of employment is subject to the prospective employee successfully passing of the pre-medical check-up in the country of origin from a medical institution recognised by the Government of Brunei and subsequent clearance certification by the Occupational Health Division, Ministry of Health, Brunei Darussalam
- b) Laws
- The employee has to abide by the laws of Brunei Darussalam. Breaking the laws will be ground for termination. Any legal disputes between the employer and the employee can only be settled based on the laws of Brunei in the Courts of Brunei.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC4 TEAM
Position: Assistant Resident Engineer – Casting (ARE-CAST-CC4)

Terms of Appointment (Cont'd)

c) Confidentiality

- All information, documents and plans pertaining to the project is deemed confidential and must not be divulged to a third party unless authorised by the employer. Failure to do so may be grounds for termination.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS

Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)

CATEGORY: CC4 TEAM

Position: Resident Senior Inspector of Works – Structures and Roadworks (RSIOW-STR ROADS-CC4)

The Government of Brunei Darussalam is inviting applications from candidates who can fulfil the qualification and experience criteria for the above project Resident Site Staff (RSS) position. Applications are open to citizens or permanent residents of Brunei Darussalam and individuals from foreign nationalities.

Successful applicant will be employed by the Government of Brunei Darussalam through their Ministry of Development as Resident Site Staff. The successful applicant will be working under the directions and management of the Employer's Engineering consultant Arup Group. Arup is a well established international consultant firm of designers, planners, engineers, and technical specialists offering a broad range of professional services.

The Project

The proposed Temburong bridge links Brunei-Muara District to Temburong District across Brunei Bay. The project comprises a dual two-lane highway with a total length of approximately 30km between Jalan Utama Menteri in Brunei-Muara district and Jalan Labu in Temburong district. The project comprises of tunnels, at-grade roads, bridge structures, grade-separated interchange, cable-stayed bridges, pre-stressed concrete box-girder for marine and land viaducts, traffic control and surveillance system (TCSS) etc. The project will be implemented under a series of construction contract packages.

Details of Vacant Position

The following are the details for the above position:-

Qualification and Experience required

- Diploma or Higher Certificate from a Technical College or equivalent in civil engineering,
- At least 5 years of relevant post qualification experience as IOW and 5 years as SLOW in similar projects.
- Candidates with experiences in top down construction and viaduct projects will be preferred.
- All in salary range BND 2,300-BND 5,500.00

Roles and Responsibility

- Control and direct IOW, ALOW, and supervise the Contractor's activities.
- Check that the Contractor follows the agreed works programme.
- Ensure that the Works are carried out according the Employer's Requirements and drawings by identifying faulty materials, workmanship etc.
- Report to professional staff on site problems, progress, quality of workmanship, etc.
- Checking site measurements.
- Guide works supervisors in the preparation of site measurements and checking site measurements.
- Ensure proper contract management and that site measurement, diary and other records are kept up to date
- Submit monthly progress report or any other return as required by the RE or ARE.
- Check and verify bills submitted by the Contractor.
- Check observation of safety precautions for works to be carried out.
- Ensure consistency in supervision and measurement standard across the site.
- Be responsible for overtime and the time-off records of all his subordinates.
- Liaise with the appropriate superior in posting site staff to various contracts.
- Deal with general site supervision and outdoor staff management.
- Offer comments on method statement and material submissions.
- Prepare the progress reports and site records.
- Carry out on job training to his subordinates.
- Attend the Site Safety and Environmental Management Committee meetings, and weekly safety walk and weekly environmental walk.
- Deal with any other duties as may be assigned from time to time by his superiors

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS

Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)

CATEGORY: CC4 TEAM

Position: Resident Senior Inspector of Works – Structures and Roadworks (RSIOW-STR ROADS-CC4)

Terms of Appointment

- a) Period of Appointment
 - The appointment is for a period of approximately **37 months** based on the following terms and conditions.
- b) Salary
 - The salary will be an ALL-IN monthly salary. The employee will have to manage his or her expenses in terms of housing, travel for him / her and his / her family, schooling for children, medical, transport and living expenditures etc.
- c) Increments
 - There shall be no increment during the period of appointment.
- d) Overtime
 - No overtime payments will be made to any site staff. Compensation for overtime will be in Lieu of “time-off” during normal working period as additional unrecorded leave. This leave must be taken annually and no payment in lieu of leave will be entertained.
- e) Bonus / Gratuity
 - The all in salary package is inclusive of bonus and gratuity. There will not be any further payment for these items.
- f) Contribution to Supplemental Contributory Pensions (SCP) / Employees Trust Fund (TAP)
 - There will be no contributions to either SCP or TAP except for citizens or permanent residents of Brunei Darussalam in which case it shall be in accordance with the local regulations in Brunei Darussalam.
- g) Annual Leave
 - Entitlement to annual leave is on completion of a full year of service. There will be no pro-rata leave granted for service less than a full year.
The annual leave earned per year is 18 days.
- h) Housing
 - No housing will be provided. The employee will have to make his/her own arrangement for housing. However reasonable assistance will be provided if requested for identifying suitable housing.
- i) Transport
 - No vehicles will be provided for private use. Employee has to make his/her own arrangements.
- j) Medical
 - Medical treatment can be obtained from the Government General Hospital at standard Government Charges or from private clinics under the employees own account/cost.
- k) Air Flights
 - There will be no flights entitlement for the employee or his/her family. Free flights in and on termination / completion maybe considered and subject to Employer’s approval.
- l) Resignation / Termination
 - Resignation by the employee or Termination by the Employer will require a **notice of 3 months**. If a party cannot fulfil this condition then that party will have to pay the other party 3 months’ salary in lieu of notice.
- m) Working Hours
 - The working hours a day is 8.00hours.
 - The working days a week is 5.5 days
 - All public holidays will be in accordance to the public holidays of Brunei Darussalam

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC4 TEAM

Position: Resident Senior Inspector of Works – Structures and Roadworks (RSIOW-STR ROADS-CC4)

Conditions of Employment

a) Health

- The offer of employment is subject to the prospective employee successfully passing of the pre-medical check-up in the country of origin from a medical institution recognised by the Government of Brunei and subsequent clearance certification by the Occupational Health Division, Ministry of Health, Brunei Darussalam.

b) Laws

- The employee has to abide by the laws of Brunei Darussalam. Breaking the laws will be ground for termination. Any legal disputes between the employer and the employee can only be settled based on the laws of Brunei in the Courts of Brunei.

c) Confidentiality

- All information, documents and plans pertaining to the project is deemed confidential and must not be divulged to a third party unless authorised by the employer. Failure to do so may be grounds for termination.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC4 TEAM
Position: Resident Senior Inspector of Works – Geotechnical (RSIOW-GEO-CC4)

The Government of Brunei Darussalam is inviting applications from candidates who can fulfil the qualification and experience criteria for the above project Resident Site Staff (RSS) position. Applications are open to citizens or permanent residents of Brunei Darussalam and individuals from foreign nationalities.

Successful applicant will be employed by the Government of Brunei Darussalam through their Ministry of Development as Resident Site Staff. The successful applicant will be working under the directions and management of the Employer's Engineering consultant Arup Group. Arup is a well established international consultant firm of designers, planners, engineers, and technical specialists offering a broad range of professional services.

The Project

The proposed Temburong bridge links Brunei-Muara District to Temburong District across Brunei Bay. The project comprises a dual two-lane highway with a total length of approximately 30km between Jalan Utama Menteri in Brunei-Muara district and Jalan Labu in Temburong district. The project comprises of tunnels, at-grade roads, bridge structures, grade-separated interchange, cable-stayed bridges, pre-stressed concrete box-girder for marine and land viaducts, traffic control and surveillance system (TCSS) etc. The project will be implemented under a series of construction contract packages.

Details of Vacant Position

The following are the details for the above position:-

Qualification and Experience required

- Diploma or Higher Certificate from a Technical College or equivalent in civil engineering,
- At least 5 years of relevant post qualification experience as IOW and 5 years as SLOW in similar geotechnical works.
- Candidates with experiences in top down construction and viaduct projects will be preferred.
- All in salary range BND 2,300-BND 5,500.00

Roles and Responsibility

- Control and direct IOW, ALOW, and supervise the Contractor's activities.
- Check that the Contractor follows the agreed works programme.
- Ensure that the Works are carried out according to the Employer's Requirements and drawings by identifying faulty materials, workmanship etc.
- Report to professional staff on site problems, progress, quality of workmanship, etc.
- Checking site measurements.
- Guide works supervisors in the preparation of site measurements and checking site measurements.
- Ensure proper contract management and that site measurement, diary and other records are kept up to date
- Submit monthly progress report or any other return as required by the RE or ARE.
- Check and verify bills submitted by the Contractor.
- Check observation of safety precautions for works to be carried out.
- Ensure consistency in supervision and measurement standard across the site.
- Be responsible for overtime and the time-off records of all his subordinates.
- Liaise with the appropriate superior in posting site staff to various contracts.
- Deal with general site supervision and outdoor staff management.
- Offer comments on method statement and material submissions.
- Prepare the progress reports and site records.
- Carry out on job training to his subordinates.
- Attend the Site Safety and Environmental Management Committee meetings, and weekly safety walk and weekly environmental walk.
- Deal with any other duties as may be assigned from time to time by his superiors

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC4 TEAM
Position: Resident Senior Inspector of Works – Geotechnical (RSIOW-GEO-CC4)

Terms of Appointment

- a) Period of Appointment
 - The appointment is for a period of approximately **34 months** based on the following terms and conditions.
- b) Salary
 - The salary will be an ALL-IN monthly salary. The employee will have to manage his or her expenses in terms of housing, travel for him / her and his / her family, schooling for children, medical, transport and living expenditures etc.
- c) Increments
 - There shall be no increment during the period of appointment.
- d) Overtime
 - No overtime payments will be made to any site staff. Compensation for overtime will be in Lieu of “time-off” during normal working period as additional unrecorded leave. This leave must be taken annually and no payment in lieu of leave will be entertained.
- e) Bonus / Gratuity
 - The all in salary package is inclusive of bonus and gratuity. There will not be any further payment for these items.
- f) Contribution to Supplemental Contributory Pensions (SCP) / Employees Trust Fund (TAP)
 - There will be no contributions to either SCP or TAP except for citizens or permanent residents of Brunei Darussalam in which case it shall be in accordance with the local regulations in Brunei Darussalam.
- g) Annual Leave
 - Entitlement to annual leave is on completion of a full year of service. There will be no pro-rata leave granted for service less than a full year.
The annual leave earned per year is 18 days.
- h) Housing
 - No housing will be provided. The employee will have to make his/her own arrangement for housing. However reasonable assistance will be provided if requested for identifying suitable housing.
- i) Transport
 - No vehicles will be provided for private use. Employee has to make his/her own arrangements.
- j) Medical
 - Medical treatment can be obtained from the Government General Hospital at standard Government Charges or from private clinics under the employees own account/cost.
- k) Air Flights
 - There will be no flights entitlement for the employee or his/her family. Free flights in and on termination / completion maybe considered and subject to Employer’s approval.
- l) Resignation / Termination
 - Resignation by the employee or Termination by the Employer will require a **notice of 3 months**. If a party cannot fulfil this condition then that party will have to pay the other party 3 months’ salary in lieu of notice.
- m) Working Hours
 - The working hours a day is 8.00hours.
 - The working days a week is 5.5 days
 - All public holidays will be in accordance to the public holidays of Brunei Darussalam

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC4 TEAM
Position: Resident Senior Inspector of Works – Geotechnical (RSIOW-GEO-CC4)

Conditions of Employment

- a) Health
 - The offer of employment is subject to the prospective employee successfully passing of the pre-medical check-up in the country of origin from a medical institution recognised by the Government of Brunei and subsequent clearance certification by the Occupational Health Division, Ministry of Health, Brunei Darussalam

- b) Laws
 - The employee has to abide by the laws of Brunei Darussalam. Breaking the laws will be ground for termination. Any legal disputes between the employer and the employee can only be settled based on the laws of Brunei in the Courts of Brunei.

- c) Confidentiality
 - All information, documents and plans pertaining to the project is deemed confidential and must not be divulged to a third party unless authorised by the employer. Failure to do so may be grounds for termination.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC4 TEAM
Position: Resident Senior Inspector of Works – Casting (RSIOW-CAST-CC4)

The Government of Brunei Darussalam is inviting applications from candidates who can fulfil the qualification and experience criteria for the above project Resident Site Staff (RSS) position. Applications are open to citizens or permanent residents of Brunei Darussalam and individuals from foreign nationalities.

Successful applicant will be employed by the Government of Brunei Darussalam through their Ministry of Development as Resident Site Staff. The successful applicant will be working under the directions and management of the Employer's Engineering consultant Arup Group. Arup is a well established international consultant firm of designers, planners, engineers, and technical specialists offering a broad range of professional services.

The Project

The proposed Temburong bridge links Brunei-Muara District to Temburong District across Brunei Bay. The project comprises a dual two-lane highway with a total length of approximately 30km between Jalan Utama Menteri in Brunei-Muara district and Jalan Labu in Temburong district. The project comprises of tunnels, at-grade roads, bridge structures, grade-separated interchange, cable-stayed bridges, pre-stressed concrete box-girder for marine and land viaducts, traffic control and surveillance system (TCSS) etc. The project will be implemented under a series of construction contract packages.

Details of Vacant Position

The following are the details for the above position:-

Qualification and Experience required

- Diploma or Higher Certificate from a Technical College or equivalent in civil engineering,
- At least 5 years of relevant post qualification experience as IOW and 5 years as SLOW in similar projects.
- Candidates with experiences in top down construction and viaduct projects will be preferred.
- All in salary range BND 2,300-BND 5,500.00

Roles and Responsibility

- Control and direct IOW, ALOW, and supervise the Contractor's activities.
- Check that the Contractor follows the agreed works programme.
- Ensure that the Works are carried out according the Employer's Requirements and drawings by identifying faulty materials, workmanship etc.
- Report to professional staff on site problems, progress, quality of workmanship, etc.
- Checking site measurements.
- Guide works supervisors in the preparation of site measurements and checking site measurements.
- Ensure proper contract management and that site measurement, diary and other records are kept up to date
- Submit monthly progress report or any other return as required by the RE or ARE.
- Check and verify bills submitted by the Contractor.
- Check observation of safety precautions for works to be carried out.
- Ensure consistency in supervision and measurement standard across the site.
- Be responsible for overtime and the time-off records of all his subordinates.
- Liaise with the appropriate superior in posting site staff to various contracts.
- Deal with general site supervision and outdoor staff management.
- Offer comments on method statement and material submissions.
- Prepare the progress reports and site records.
- Carry out on job training to his subordinates.
- Attend the Site Safety and Environmental Management Committee meetings, and weekly safety walk and weekly environmental walk.
- Deal with any other duties as may be assigned from time to time by his superiors

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC4 TEAM
Position: Resident Senior Inspector of Works – Casting (RSIOW-CAST-CC4)

Terms of Appointment

- a) Period of Appointment
 - The appointment is for a period of approximately **33 months** based on the following terms and conditions.
- b) Salary
 - The salary will be an ALL-IN monthly salary. The employee will have to manage his or her expenses in terms of housing, travel for him / her and his / her family, schooling for children, medical, transport and living expenditures etc.
- c) Increments
 - There shall be no increment during the period of appointment.
- d) Overtime
 - No overtime payments will be made to any site staff. Compensation for overtime will be in Lieu of “time-off” during normal working period as additional unrecorded leave. This leave must be taken annually and no payment in lieu of leave will be entertained.
- e) Bonus / Gratuity
 - The all in salary package is inclusive of bonus and gratuity. There will not be any further payment for these items.
- f) Contribution to Supplemental Contributory Pensions (SCP) / Employees Trust Fund (TAP)
 - There will be no contributions to either SCP or TAP except for citizens or permanent residents of Brunei Darussalam in which case it shall be in accordance with the local regulations in Brunei Darussalam.
- g) Annual Leave
 - Entitlement to annual leave is on completion of a full year of service. There will be no pro-rata leave granted for service less than a full year.
The annual leave earned per year is 18 days.
- h) Housing
 - No housing will be provided. The employee will have to make his/her own arrangement for housing. However reasonable assistance will be provided if requested for identifying suitable housing.
- i) Transport
 - No vehicles will be provided for private use. Employee has to make his/her own arrangements.
- j) Medical
 - Medical treatment can be obtained from the Government General Hospital at standard Government Charges or from private clinics under the employees own account/cost.
- k) Air Flights
 - There will be no flights entitlement for the employee or his/her family. Free flights in and on termination / completion maybe considered and subject to Employer’s approval.
- l) Resignation / Termination
 - Resignation by the employee or Termination by the Employer will require a **notice of 3 months**. If a party cannot fulfil this condition then that party will have to pay the other party 3 months’ salary in lieu of notice.
- m) Working Hours
 - The working hours a day is 8.00hours.
 - The working days a week is 5.5 days
 - All public holidays will be in accordance to the public holidays of Brunei Darussalam

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC4 TEAM
Position: Resident Senior Inspector of Works – Casting (RSIOW-CAST-CC4)

Conditions of Employment

a) Health

- The offer of employment is subject to the prospective employee successfully passing of the pre-medical check-up in the country of origin from a medical institution recognised by the Government of Brunei and subsequent clearance certification by the Occupational Health Division, Ministry of Health, Brunei Darussalam.

b) Laws

- The employee has to abide by the laws of Brunei Darussalam. Breaking the laws will be ground for termination. Any legal disputes between the employer and the employee can only be settled based on the laws of Brunei in the Courts of Brunei.

c) Confidentiality

- All information, documents and plans pertaining to the project is deemed confidential and must not be divulged to a third party unless authorised by the employer. Failure to do so may be grounds for termination.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS

Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)

CATEGORY: CC4 TEAM

Position: Resident Inspector of Works – Structures and Roadworks (RIOW-STR ROADS-CC4)

The Government of Brunei Darussalam is inviting applications from candidates who can fulfil the qualification and experience criteria for the above project Resident Site Staff (RSS) position. Applications are open to citizens or permanent residents of Brunei Darussalam and individuals from foreign nationalities.

Successful applicant will be employed by the Government of Brunei Darussalam through their Ministry of Development as Resident Site Staff. The successful applicant will be working under the directions and management of the Employer's Engineering consultant Arup Group. Arup is a well established international consultant firm of designers, planners, engineers, and technical specialists offering a broad range of professional services.

The Project

The proposed Temburong bridge links Brunei-Muara District to Temburong District across Brunei Bay. The project comprises a dual two-lane highway with a total length of approximately 30km between Jalan Utama Menteri in Brunei-Muara district and Jalan Labu in Temburong district. The project comprises of tunnels, at-grade roads, bridge structures, grade-separated interchange, cable-stayed bridges, pre-stressed concrete box-girder for marine and land viaducts, traffic control and surveillance system (TCSS) etc. The project will be implemented under a series of construction contract packages.

Details of Vacant Position

The following are the details for the above position:-

Qualification and Experience required

- Diploma or Higher Certificate from a Technical College or equivalent in civil engineering,
- At least 5 years of relevant post qualification experience as IOW in similar projects.
- Candidates with experiences in top down construction and viaduct projects will be preferred.
- All in salary range BND 2,300.00 - BND 4,000.00

Roles and Responsibility

- Be responsible for the general supervision of work done by the Contractor and check whether it complies with the Employer's Requirements, drawings and approved method statement.
- Maintain contemporary site records.
- Arrange and monitor method tests.
- Liaise with public on site.
- Assign works to ALOW daily and provide guidance and instruction.
- Check site diary.
- Supervise and check construction works complying with contract documents.
- Inspect all works on site as regards safety to workmen.
- Supervise and train junior staff.
- Complete all site records.
- Deal with any other duties as maybe assigned from time to time by the RSIOW

Terms of Appointment

a) Period of Appointment

- The appointment is for a period of approximately **38 months** based on the following terms and conditions.

b) Salary

- The salary will be an ALL-IN monthly salary. The employee will have to manage his or her expenses in terms of housing, travel for him / her and his / her family, schooling for children, medical, transport and living expenditures etc.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS

Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)

CATEGORY: CC4 TEAM

Position: Resident Inspector of Works – Structures and Roadworks (RIOW-STR ROADS-CC4)

Terms of Appointment (Cont'd)

- c) Increments
- There shall be no increment during the period of appointment.
- d) Overtime
- No overtime payments will be made to any site staff. Compensation for overtime will be in Lieu of “time-off” during normal working period as additional unrecorded leave. This leave must be taken annually and no payment in lieu of leave will be entertained.
- e) Bonus / Gratuity
- The all in salary package is inclusive of bonus and gratuity. There will not be any further payment for these items.
- f) Contribution to Supplemental Contributory Pensions (SCP) / Employees Trust Fund (TAP)
- There will be no contributions to either SCP or TAP except for citizens or permanent residents of Brunei Darussalam in which case it shall be in accordance with the local regulations in Brunei Darussalam.
- g) Annual Leave
- Entitlement to annual leave is on completion of a full year of service. There will be no pro-rata leave granted for service less than a full year.
The annual leave earned per year is 18 days.
- h) Housing
- No housing will be provided. The employee will have to make his/her own arrangement for housing. However reasonable assistance will be provided if requested for identifying suitable housing.
- i) Transport
- No vehicles will be provided for private use. Employee has to make his/her own arrangements.
- j) Medical
- Medical treatment can be obtained from the Government General Hospital at standard Government Charges or from private clinics under the employees own account/cost.
- k) Air Flights
- There will be no flights entitlement for the employee or his/her family. Free flights in and on termination / completion maybe considered and subject to Employer’s approval.
- l) Resignation / Termination
- Resignation by the employee or Termination by the Employer will require a **notice of 3 months**. If a party cannot fulfil this condition then that party will have to pay the other party 3 months’ salary in lieu of notice.
- m) Working Hours
- The working hours a day is 8.00hours.
 - The working days a week is 5.5 days
 - All public holidays will be in accordance to the public holidays of Brunei Darussalam

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS

Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)

CATEGORY: CC4 TEAM

Position: Resident Inspector of Works – Structures and Roadworks (RIOW-STR ROADS-CC4)

Conditions of Employment

a) Health

- The offer of employment is subject to the prospective employee successfully passing of the pre-medical check-up in the country of origin from a medical institution recognised by the Government of Brunei and subsequent clearance certification by the Occupational Health Division, Ministry of Health, Brunei Darussalam

b) Laws

- The employee has to abide by the laws of Brunei Darussalam. Breaking the laws will be ground for termination. Any legal disputes between the employer and the employee can only be settled based on the laws of Brunei in the Courts of Brunei.

c) Confidentiality

- All information, documents and plans pertaining to the project is deemed confidential and must not be divulged to a third party unless authorised by the employer. Failure to do so may be grounds for termination.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS

Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)

CATEGORY: CC4 TEAM

Position: Resident Inspector of Works – Geotechnical (RIOW-GEO-CC4)

The Government of Brunei Darussalam is inviting applications from candidates who can fulfil the qualification and experience criteria for the above project Resident Site Staff (RSS) position. Applications are open to citizens or permanent residents of Brunei Darussalam and individuals from foreign nationalities.

Successful applicant will be employed by the Government of Brunei Darussalam through their Ministry of Development as Resident Site Staff. The successful applicant will be working under the directions and management of the Employer's Engineering consultant Arup Group. Arup is a well established international consultant firm of designers, planners, engineers, and technical specialists offering a broad range of professional services.

The Project

The proposed Temburong bridge links Brunei-Muara District to Temburong District across Brunei Bay. The project comprises a dual two-lane highway with a total length of approximately 30km between Jalan Utama Menteri in Brunei-Muara district and Jalan Labu in Temburong district. The project comprises of tunnels, at-grade roads, bridge structures, grade-separated interchange, cable-stayed bridges, pre-stressed concrete box-girder for marine and land viaducts, traffic control and surveillance system (TCSS) etc. The project will be implemented under a series of construction contract packages.

Details of Vacant Position

The following are the details for the above position:-

Qualification and Experience required

- Diploma or Higher Certificate from a Technical College or equivalent in civil engineering,
- At least 5 years of relevant post qualification experience as IOW in similar projects.
- Candidates with experiences in top down construction and viaduct projects will be preferred.
- All in salary range BND 2,300.00- BND 4,000.00

Roles and Responsibility

- Be responsible for the general supervision of work done by the Contractor and check whether it complies with the Employer's Requirements, drawings and approved method statement.
- Maintain contemporary site records.
- Arrange and monitor method tests and soil tests.
- Liaise with public on site.
- Assign works to ALOW daily and provide guidance and instruction.
- Check site diary.
- Supervise and check construction works complying with contract documents.
- Inspect all works on site as regards safety to workmen.
- Supervise and train junior staff.
- Complete all site records.
- Deal with any other duties as maybe assigned from time to time by the RSIOW.

Terms of Appointment

- a) Period of Appointment
 - The appointment is for a period of approximately **34 months** based on the following terms and conditions.
- b) Salary
 - The salary will be an ALL-IN monthly salary. The employee will have to manage his or her expenses in terms of housing, travel for him / her and his / her family, schooling for children, medical, transport and living expenditures etc.
- c) Increments
 - There shall be no increment during the period of appointment.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC4 TEAM
Position: Resident Inspector of Works – Geotechnical (RIOW-GEO-CC4)

Terms of Appointment (Cont'd)

- d) Overtime
- No overtime payments will be made to any site staff. Compensation for overtime will be in Lieu of “time-off” during normal working period as additional unrecorded leave. This leave must be taken annually and no payment in lieu of leave will be entertained.
- e) Bonus / Gratuity
- The all in salary package is inclusive of bonus and gratuity. There will not be any further payment for these items.
- f) Contribution to Supplemental Contributory Pensions (SCP) / Employees Trust Fund (TAP)
- There will be no contributions to either SCP or TAP except for citizens or permanent residents of Brunei Darussalam in which case it shall be in accordance with the local regulations in Brunei Darussalam.
- g) Annual Leave
- Entitlement to annual leave is on completion of a full year of service. There will be no pro-rata leave granted for service less than a full year.
The annual leave earned per year is 18 days.
- h) Housing
- No housing will be provided. The employee will have to make his/her own arrangement for housing. However reasonable assistance will be provided if requested for identifying suitable housing.
- i) Transport
- No vehicles will be provided for private use. Employee has to make his/her own arrangements.
- j) Medical
- Medical treatment can be obtained from the Government General Hospital at standard Government Charges or from private clinics under the employees own account/cost.
- k) Air Flights
- There will be no flights entitlement for the employee or his/her family. Free flights in and on termination / completion maybe considered and subject to Employer’s approval.
- l) Resignation / Termination
- Resignation by the employee or Termination by the Employer will require a **notice of 3 months**. If a party cannot fulfil this condition then that party will have to pay the other party 3 months’ salary in lieu of notice.
- m) Working Hours
- The working hours a day is 8.00hours.
 - The working days a week is 5.5 days
 - All public holidays will be in accordance to the public holidays of Brunei Darussalam

Conditions of Employment

- a) Health
- The offer of employment is subject to the prospective employee successfully passing of the pre-medical check-up in the country of origin from a medical institution recognised by the Government of Brunei and subsequent clearance certification by the Occupational Health Division, Ministry of Health, Brunei Darussalam.
- b) Laws
- The employee has to abide by the laws of Brunei Darussalam. Breaking the laws will be ground for termination. Any legal disputes between the employer and the employee can only be settled based on the laws of Brunei in the Courts of Brunei.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC4 TEAM
Position: Resident Inspector of Works – Geotechnical (RIOW-GEO-CC4)

Terms of Appointment (Cont'd)

c) Confidentiality

- All information, documents and plans pertaining to the project is deemed confidential and must not be divulged to a third party unless authorised by the employer. Failure to do so may be grounds for termination.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC4 TEAM
Position: Resident Inspector of Works – Casting (RIOW-CAST-CC4)

The Government of Brunei Darussalam is inviting applications from candidates who can fulfil the qualification and experience criteria for the above project Resident Site Staff (RSS) position. Applications are open to citizens or permanent residents of Brunei Darussalam and individuals from foreign nationalities.

Successful applicant will be employed by the Government of Brunei Darussalam through their Ministry of Development as Resident Site Staff. The successful applicant will be working under the directions and management of the Employer's Engineering consultant Arup Group. Arup is a well established international consultant firm of designers, planners, engineers, and technical specialists offering a broad range of professional services.

The Project

The proposed Temburong bridge links Brunei-Muara District to Temburong District across Brunei Bay. The project comprises a dual two-lane highway with a total length of approximately 30km between Jalan Utama Menteri in Brunei-Muara district and Jalan Labu in Temburong district. The project comprises of tunnels, at-grade roads, bridge structures, grade-separated interchange, cable-stayed bridges, pre-stressed concrete box-girder for marine and land viaducts, traffic control and surveillance system (TCSS) etc. The project will be implemented under a series of construction contract packages.

Details of Vacant Position

The following are the details for the above position:-

Qualification and Experience required

- Diploma or Higher Certificate from a Technical College or equivalent in civil engineering,
- At least 5 years of relevant post qualification experience as IOW in similar projects.
- Candidates with experiences in top down construction and viaduct projects will be preferred.
- All in salary range BND 2,300.00 - BND 4,000.00

Roles and Responsibility

- Be responsible for the general supervision of work done by the Contractor and check whether it complies with the Employer's Requirements, drawings and approved method statement.
- Maintain contemporary site records.
- Arrange and monitor method tests.
- Liaise with public on site.
- Assign works to ALOW daily and provide guidance and instruction.
- Check site diary.
- Supervise and check construction works complying with contract documents.
- Inspect all works on site as regards safety to workmen.
- Supervise and train junior staff.
- Complete all site records.
- Deal with any other duties as maybe assigned from time to time by the RSIOW

Terms of Appointment

- a) Period of Appointment
 - The appointment is for a period of approximately **33 months** based on the following terms and conditions.
- b) Salary
 - The salary will be an ALL-IN monthly salary. The employee will have to manage his or her expenses in terms of housing, travel for him / her and his / her family, schooling for children, medical, transport and living expenditures etc.
- c) Increments
 - There shall be no increment during the period of appointment.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC4 TEAM
Position: Resident Inspector of Works – Casting (RIOW-CAST-CC4)

Terms of Appointment (Cont'd)

- d) Overtime
- No overtime payments will be made to any site staff. Compensation for overtime will be in Lieu of “time-off” during normal working period as additional unrecorded leave. This leave must be taken annually and no payment in lieu of leave will be entertained.
- e) Bonus / Gratuity
- The all in salary package is inclusive of bonus and gratuity. There will not be any further payment for these items.
- f) Contribution to Supplemental Contributory Pensions (SCP) / Employees Trust Fund (TAP)
- There will be no contributions to either SCP or TAP except for citizens or permanent residents of Brunei Darussalam in which case it shall be in accordance with the local regulations in Brunei Darussalam.
- g) Annual Leave
- Entitlement to annual leave is on completion of a full year of service. There will be no pro-rata leave granted for service less than a full year.
The annual leave earned per year is 18 days.
- h) Housing
- No housing will be provided. The employee will have to make his/her own arrangement for housing. However reasonable assistance will be provided if requested for identifying suitable housing.
- i) Transport
- No vehicles will be provided for private use. Employee has to make his/her own arrangements.
- j) Medical
- Medical treatment can be obtained from the Government General Hospital at standard Government Charges or from private clinics under the employees own account/cost.
- k) Air Flights
- There will be no flights entitlement for the employee or his/her family. Free flights in and on termination / completion maybe considered and subject to Employer’s approval.
- l) Resignation / Termination
- Resignation by the employee or Termination by the Employer will require a **notice of 3 months**. If a party cannot fulfil this condition then that party will have to pay the other party 3 months’ salary in lieu of notice.
- m) Working Hours
- The working hours a day is 8.00hours.
 - The working days a week is 5.5 days
 - All public holidays will be in accordance to the public holidays of Brunei Darussalam

Conditions of Employment

- a) Health
- The offer of employment is subject to the prospective employee successfully passing of the pre-medical check-up in the country of origin from a medical institution recognised by the Government of Brunei and subsequent clearance certification by the Occupational Health Division, Ministry of Health, Brunei Darussalam.
- b) Laws
- The employee has to abide by the laws of Brunei Darussalam. Breaking the laws will be ground for termination. Any legal disputes between the employer and the employee can only be settled based on the laws of Brunei in the Courts of Brunei.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC4 TEAM
Position: Resident Inspector of Works – Casting (RIOW-CAST-CC4)

Terms of Appointment (Cont'd)

c) Confidentiality

- All information, documents and plans pertaining to the project is deemed confidential and must not be divulged to a third party unless authorised by the employer. Failure to do so may be grounds for termination.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: ALL PACKAGES
Position: Trainee Resident Engineer (TARE-ALLPACKAGES)

The Government of Brunei Darussalam is inviting applications from candidates who can fulfil the qualification and experience criteria for the above project Resident Site Staff (RSS) position. **Applications for this position are open ONLY to citizens or permanent residents of Brunei Darussalam.**

Successful applicant will be employed by the Government of Brunei Darussalam through their Ministry of Development as Resident Site Staff. The successful applicant will be working under the directions and management of the Employer's Engineering consultant Arup Group. Arup is a well established international consultant firm of designers, planners, engineers, and technical specialists offering a broad range of professional services.

The Project

The proposed Temburong bridge links Brunei-Muara District to Temburong District across Brunei Bay. The project comprises a dual two-lane highway with a total length of approximately 30km between Jalan Utama Menteri in Brunei-Muara district and Jalan Labu in Temburong district. The project comprises of tunnels, at-grade roads, bridge structures, grade-separated interchange, cable-stayed bridges, pre-stressed concrete box-girder for marine and land viaducts, traffic control and surveillance system (TCSS) etc. The project will be implemented under a series of construction contract packages.

Details of Vacant Position

The following are the details for the above position:-

Qualification and Experience required

- Degree in Civil Engineering or in a relevant discipline that is applicable for this Project
- Candidates with Higher National Diploma with site supervision experience may also be considered subject to interview
- Must be either Brunei Citizen or Brunei Permanent resident and this is a mandatory requirement
- All in salary B\$2,280.00

Roles and Responsibility

- Assist in the general day-to-day recording of work carried on site
- Report to Assistant Resident Engineer (ARE) for any site problems
- Study and understand the method statements and contractor's proposals with the help of ARE
- Assist in the preparations of site instructions and variation orders for onward submission to Resident Engineer (RE), Senior Resident Engineer (SRE) and Chief Resident Engineer (CRE)
- Assist in preparing daily reports on progress of works and safety
- Assist to check contractor's submission and discuss with the ARE and RE for comments
- Assist to co-ordinate with various government departments and utility companies on site matters
- Oversee the construction works and keep detailed site records of plant used and labour employed
- Assist to prepare meeting minutes
- Carry out other duties as may be assigned to him from time to time by the PRE

Terms of Appointment

a) Period of Appointment

- The appointment period varies from package to package
- Minimum anticipated appointment period is for **30 months** based on the following terms and conditions

b) Salary

- The salary will be an ALL-IN monthly salary. The employee will have to manage his or her expenses in terms of housing, travel for him / her and his / her family, schooling for children, medical, transport and living expenditures etc.

c) Increments

- There shall be no increment during the period of appointment.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: ALL PACKAGES
Position: Trainee Resident Engineer (TARE-ALLPACKAGES)

Terms of Appointment (Cont'd)

- d) Overtime
- No overtime payments will be made to any site staff. Compensation for overtime will be in Lieu of “time-off” during normal working period as additional unrecorded leave. This leave must be taken annually and no payment in lieu of leave will be entertained.
- e) Bonus / Gratuity
- The all in salary package is inclusive of bonus and gratuity. There will not be any further payment for these items.
- f) Contribution to Supplemental Contributory Pensions (SCP) / Employees Trust Fund (TAP)
- There will be contributions to either SCP or TAP for citizens or permanent residents of Brunei Darussalam in which case it shall be in accordance with the local regulations in Brunei Darussalam.
- g) Annual Leave
- Entitlement to annual leave is on completion of a full year of service. There will be no pro-rata leave granted for service less than a full year.
The annual leave earned per year is 18 days.
- h) Housing
- No housing will be provided. The employee will have to make his/her own arrangement for housing.
- i) Transport
- No vehicles will be provided for private use. Employee has to make his/her own arrangements.
- j) Medical
- Medical treatment can be obtained from the Government General Hospital at standard Government Charges (as applicable) or from private clinics under the employees own account/cost.
- k) Resignation / Termination
- Resignation by the employee or Termination by the Employer will require a **notice of 3 months**. If a party cannot fulfil this condition then that party will have to pay the other party 3 months’ salary in lieu of notice.
- l) Working Hours
- The working hours a day is 8.00hours.
 - The working days a week is 5.5 days
 - All public holidays will be in accordance to the public holidays of Brunei Darussalam

Conditions of Employment

- a) Health
- The offer of employment is subject to the prospective employee successfully passing of the pre-medical check-up in Brunei from a medical institution recognised by the Government of Brunei and subsequent clearance certification by the Occupational Health Division, Ministry of Health, Brunei Darussalam.
- b) Laws
- The employee has to abide by the laws of Brunei Darussalam. Breaking the laws will be ground for termination. Any legal disputes between the employer and the employee can only be settled based on the laws of Brunei in the Courts of Brunei.
- c) Confidentiality
- All information, documents and plans pertaining to the project is deemed confidential and must not be divulged to a third party unless authorised by the employer. Failure to do so may be grounds for termination.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CENTRAL, CC2, CC3 & CC4 TEAMS
Position: Resident Senior Technical Officer – Document Control
(RSTO-DOC CONTROL-CT-CC2-CC3-CC4)

The Government of Brunei Darussalam is inviting applications from candidates who can fulfil the qualification and experience criteria for the above project Resident Site Staff (RSS) position. Applications are open to citizens or permanent residents of Brunei Darussalam and individuals from foreign nationalities.

Successful applicant will be employed by the Government of Brunei Darussalam through their Ministry of Development as Resident Site Staff. The successful applicant will be working under the directions and management of the Employer's Engineering consultant Arup Group. Arup is a well established international consultant firm of designers, planners, engineers, and technical specialists offering a broad range of professional services.

The Project

The proposed Temburong bridge links Brunei-Muara District to Temburong District across Brunei Bay. The project comprises a dual two-lane highway with a total length of approximately 30km between Jalan Utama Menteri in Brunei-Muara district and Jalan Labu in Temburong district. The project comprises of tunnels, at-grade roads, bridge structures, grade-separated interchange, cable-stayed bridges, pre-stressed concrete box-girder for marine and land viaducts, traffic control and surveillance system (TCSS) etc. The project will be implemented under a series of construction contract packages.

Details of Vacant Position

The following are the details for the above position:-

Qualification and Experience required

- A Diploma from a technical institute or equivalent in Civil Engineering
- A minimum of 5 years of relevant post-graduation experience in site construction documentation management.
 - Knowledge in general user supports and
 - Electronic data management system
- Experience in the use of Auto-Cad and Micro-Station software is preferable
- All in Salary range BND 2,000.00- BND 2,650.00

Roles and Responsibility

- To assist the PRE and SRE to set up the Central Team document management system for the project.
- Coordinate with the RSTO IT to utilize the IT network system for the efficient and accurate storage, retrieval and production of documents.
- Keep proper records of all documents with respect to amendments, disbursement and requests for information.
- Set up a proper filing system for correspondence, minutes of meetings, instructions and contractors claims and submissions.

Terms of Appointment

- a) Period of Appointment
 - The appointment is for a period of approximately **42 months** based on the following terms and conditions
- b) Salary
 - The salary will be an ALL-IN monthly salary. The employee will have to manage his or her expenses in terms of housing, travel for him / her and his / her family, schooling for children, medical, transport and living expenditures etc.
- c) Increments
 - There shall be no increment during the period of appointment. .
- d) Overtime
 - No overtime payments will be made to any site staff. Compensation for overtime will be in Lieu of "time-off" during normal working period as additional unrecorded leave. This leave must be taken annually and no payment in lieu of leave will be entertained.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CENTRAL, CC2, CC3 & CC4 TEAMS
Position: Resident Senior Technical Officer – Document Control
(RSTO-DOC CONTROL-CT-CC2-CC3-CC4)

Terms of Appointment (Cont'd)

- e) Bonus / Gratuity
- The all in salary package is inclusive of bonus and gratuity. There will not be any further payment for these items.
- f) Contribution to Supplemental Contributory Pensions (SCP) / Employees Trust Fund (TAP)
- There will be no contributions to either SCP or TAP except for citizens or permanent residents of Brunei Darussalam in which case it shall be in accordance with the local regulations in Brunei Darussalam.
- g) Annual Leave
- Entitlement to annual leave is on completion of a full year of service. There will be no pro-rata leave granted for service less than a full year.
The annual leave earned per year is 18 days.
- h) Housing
- No housing will be provided. The employee will have to make his/her own arrangement for housing. However reasonable assistance will be provided if requested for identifying suitable housing.
- i) Transport
- No vehicles will be provided for private use. Employee has to make his/her own arrangements.
- j) Medical
- Medical treatment can be obtained from the Government General Hospital at standard Government Charges or from private clinics under the employees own account/cost.
- k) Air Flights
- There will be no flights entitlement for the employee or his/her family. Free flights in and on termination / completion maybe considered and subject to Employer's approval.
- l) Resignation / Termination
- Resignation by the employee or Termination by the Employer will require a **notice of 3 months**. If a party cannot fulfil this condition then that party will have to pay the other party 3 months' salary in lieu of notice.
- m) Working Hours
- The working hours a day is 8.00hours.
 - The working days a week is 5.5 days
 - All public holidays will be in accordance to the public holidays of Brunei Darussalam

Conditions of Employment

- a) Health
- The offer of employment is subject to the prospective employee successfully passing of the pre-medical check-up in the country of origin from a medical institution recognised by the Government of Brunei and subsequent clearance certification by the Occupational Health Division, Ministry of Health, Brunei Darussalam
- b) Laws
- The employee has to abide by the laws of Brunei Darussalam. Breaking the laws will be ground for termination. Any legal disputes between the employer and the employee can only be settled based on the laws of Brunei in the Courts of Brunei.
- c) Confidentiality
- All information, documents and plans pertaining to the project is deemed confidential and must not be divulged to a third party unless authorised by the employer. Failure to do so may be grounds for termination.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC2 & CC4 TEAMS
Position: Resident Technical Officer – Document Control
(RTO-DOC CONTROL-CC2-CC4)

The Government of Brunei Darussalam is inviting applications from candidates who can fulfil the qualification and experience criteria for the above project Resident Site Staff (RSS) position. Applications are open to citizens or permanent residents of Brunei Darussalam and individuals from foreign nationalities.

Successful applicant will be employed by the Government of Brunei Darussalam through their Ministry of Development as Resident Site Staff. The successful applicant will be working under the directions and management of the Employer's Engineering consultant Arup Group. Arup is a well established international consultant firm of designers, planners, engineers, and technical specialists offering a broad range of professional services.

The Project

The proposed Temburong bridge links Brunei-Muara District to Temburong District across Brunei Bay. The project comprises a dual two-lane highway with a total length of approximately 30km between Jalan Utama Menteri in Brunei-Muara district and Jalan Labu in Temburong district. The project comprises of tunnels, at-grade roads, bridge structures, grade-separated interchange, cable-stayed bridges, pre-stressed concrete box-girder for marine and land viaducts, traffic control and surveillance system (TCSS) etc. The project will be implemented under a series of construction contract packages.

Details of Vacant Position

The following are the details for the above position:-

Qualification and Experience required

- A Diploma from a technical institute or equivalent in Civil Engineering
- A minimum of 2 years of relevant post-graduation experience in site construction documentation management.
 - Knowledge in general user supports and
 - Electronic data management system
- Experience in the use of Auto-Cad and Micro-Station software is preferable
- All in Salary range BND 1,400.00- BND 2,000.00

Roles and Responsibility

- To assist the RSTO in his work to set up the Central Team document management system for the project.
- Work with the RTO IT to utilize the IT network system for the efficient and accurate storage, retrieval and production of documents.
- Carry out the day to day duties of keeping proper records of all documents with respect to amendments, disbursement and requests for information.
- Carry out the filing system for correspondence, minutes of meetings, instructions and contractors claims and submissions as set up by the CRE and RSTO.

Terms of Appointment

- a) Period of Appointment
 - The appointment is for a period of approximately **42 months** based on the following terms and conditions
- b) Salary
 - The salary will be an ALL-IN monthly salary. The employee will have to manage his or her expenses in terms of housing, travel for him / her and his / her family, schooling for children, medical, transport and living expenditures etc.
- c) Increments
 - There shall be no increment during the period of appointment.
- d) Overtime
 - No overtime payments will be made to any site staff. Compensation for overtime will be in Lieu of "time-off" during normal working period as additional unrecorded leave. This leave must be taken annually and no payment in lieu of leave will be entertained.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC2 & CC4 TEAMS
Position: Resident Technical Officer – Document Control
(RTO-DOC CONTROL-CC2-CC4)

Terms of Appointment (Cont'd)

- e) Bonus / Gratuity
- The all in salary package is inclusive of bonus and gratuity. There will not be any further payment for these items.
- f) Contribution to Supplemental Contributory Pensions (SCP) / Employees Trust Fund (TAP)
- There will be no contributions to either SCP or TAP except for citizens or permanent residents of Brunei Darussalam in which case it shall be in accordance with the local regulations in Brunei Darussalam.
- g) Annual Leave
- Entitlement to annual leave is on completion of a full year of service. There will be no pro-rata leave granted for service less than a full year.
The annual leave earned per year is 18 days.
- h) Housing
- No housing will be provided. The employee will have to make his/her own arrangement for housing. However reasonable assistance will be provided if requested for identifying suitable housing.
- i) Transport
- No vehicles will be provided for private use. Employee has to make his/her own arrangements.
- j) Medical
- Medical treatment can be obtained from the Government General Hospital at standard Government Charges or from private clinics under the employees own account/cost.
- k) Air Flights
- There will be no flights entitlement for the employee or his/her family. Free flights in and on termination / completion maybe considered and subject to Employer's approval.
- l) Resignation / Termination
- Resignation by the employee or Termination by the Employer will require a **notice of 3 months**. If a party cannot fulfil this condition then that party will have to pay the other party 3 months' salary in lieu of notice.
- m) Working Hours
- The working hours a day is 8.00hours.
 - The working days a week is 5.5 days
 - All public holidays will be in accordance to the public holidays of Brunei Darussalam

Conditions of Employment

- a) Health
- The offer of employment is subject to the prospective employee successfully passing of the pre-medical check-up in the country of origin from a medical institution recognised by the Government of Brunei and subsequent clearance certification by the Occupational Health Division, Ministry of Health, Brunei Darussalam
- b) Laws
- The employee has to abide by the laws of Brunei Darussalam. Breaking the laws will be ground for termination. Any legal disputes between the employer and the employee can only be settled based on the laws of Brunei in the Courts of Brunei.
- c) Confidentiality
- All information, documents and plans pertaining to the project is deemed confidential and must not be divulged to a third party unless authorised by the employer. Failure to do so may be grounds for termination.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS

Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)

CATEGORY: CENTRAL, CC2, CC3 & CC4 TEAMS

Position: Resident Technical Officer – Drafting (RTO-DRAFT-CT-CC2-CC3-CC4)

The Government of Brunei Darussalam is inviting applications from candidates who can fulfil the qualification and experience criteria for the above project Resident Site Staff (RSS) position. Applications are open to citizens or permanent residents of Brunei Darussalam and individuals from foreign nationalities.

Successful applicant will be employed by the Government of Brunei Darussalam through their Ministry of Development as Resident Site Staff. The successful applicant will be working under the directions and management of the Employer's Engineering consultant Arup Group. Arup is a well established international consultant firm of designers, planners, engineers, and technical specialists offering a broad range of professional services.

The Project

The proposed Temburong bridge links Brunei-Muara District to Temburong District across Brunei Bay. The project comprises a dual two-lane highway with a total length of approximately 30km between Jalan Utama Menteri in Brunei-Muara district and Jalan Labu in Temburong district. The project comprises of tunnels, at-grade roads, bridge structures, grade-separated interchange, cable-stayed bridges, pre-stressed concrete box-girder for marine and land viaducts, traffic control and surveillance system (TCSS) etc. The project will be implemented under a series of construction contract packages.

Details of Vacant Position

The following are the details for the above position:-

Qualification and Experience required

- A diploma or certificate in Engineering drafting from a technical institution
- At least 5 years of drafting experience using Auto-Cad and Micro-Station software
- All in salary range BND 1,500.00-BND 2,300.00

Roles and Responsibility

- Provide general assistance to professional staff in all technical aspects of engineering work. Prepare drawings, charts and schedules and to maintain engineering records.
- Calculate, design and detailing minor works.
- Check designs against approved standards.
- Maintain records and details of filing systems and operating manuals of drawings and charts.
- Check and coordinate site designer for amendments of drawings.
- Carry out plotting related to engineering surveys.
- Produce record drawings.
- Carry out site visits and prepare field sketches.
- Prepare programme charts, works progress schedules and plans.
- Prepare minor specifications and estimates.
- Prepare draft drawings from Engineer's free hand sketches of project layout involving multiple disciplines, or emphasis of aesthetics, etc.
- Comment on and prepare sketch plans for enquiries in connection with road widening/improvement schemes, future road levels etc.
- Provide technical service to professional officers.
- Forecast of materials normal for a technical Drawing Office.
- Plan/organise work and Drawing Office practice.
- Cooperate and contact with resident professional or assistant professional and with technical officers in the client departments as necessary.
- Deal with any other duties as may be assigned from time to time by his respective Superior.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CENTRAL, CC2, CC3 & CC4 TEAMS
Position: Resident Technical Officer – Drafting
(RTO-DRAFT-CT-CC2-CC3-CC4)

Terms of Appointment

- a) Period of Appointment
 - The appointment is for a period of approximately **42 months** based on the following terms and conditions
- b) Salary
 - The salary will be an ALL-IN monthly salary. The employee will have to manage his or her expenses in terms of housing, travel for him / her and his / her family, schooling for children, medical, transport and living expenditures etc.
- c) Increments
 - There shall be no increment during the period of appointment.
- d) Overtime
 - No overtime payments will be made to any site staff. Compensation for overtime will be in Lieu of “time-off” during normal working period as additional unrecorded leave. This leave must be taken annually and no payment in lieu of leave will be entertained.
- e) Bonus / Gratuity
 - The all in salary package is inclusive of bonus and gratuity. There will not be any further payment for these items.
- f) Contribution to Supplemental Contributory Pensions (SCP) / Employees Trust Fund (TAP)
 - There will be no contributions to either SCP or TAP except for citizens or permanent residents of Brunei Darussalam in which case it shall be in accordance with the local regulations in Brunei Darussalam.
- g) Annual Leave
 - Entitlement to annual leave is on completion of a full year of service. There will be no pro-rata leave granted for service less than a full year.
The annual leave earned per year is 18 days.
- h) Housing
 - No housing will be provided. The employee will have to make his/her own arrangement for housing. However reasonable assistance will be provided if requested for identifying suitable housing.
- i) Transport
 - No vehicles will be provided for private use. Employee has to make his/her own arrangements.
- j) Medical
 - Medical treatment can be obtained from the Government General Hospital at standard Government Charges or from private clinics under the employees own account/cost.
- k) Air Flights
 - There will be no flights entitlement for the employee or his/her family. Free flights in and on termination / completion maybe considered and subject to Employer’s approval.
- l) Resignation / Termination
 - Resignation by the employee or Termination by the Employer will require a **notice of 3 months**. If a party cannot fulfil this condition then that party will have to pay the other party 3 months’ salary in lieu of notice.
- m) Working Hours
 - The working hours a day is 8.00hours.
 - The working days a week is 5.5 days
 - All public holidays will be in accordance to the public holidays of Brunei Darussalam

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong(Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CENTRAL, CC2, CC3 & CC4 TEAMS
Position: Resident Technical Officer – Drafting
(RTO-DRAFT-CT-CC2-CC3-CC4)

Conditions of Employment

- a) Health
 - The offer of employment is subject to the prospective employee successfully passing of the pre-medical check-up in the country of origin from a medical institution recognised by the Government of Brunei and subsequent clearance certification by the Occupational Health Division, Ministry of Health, Brunei Darussalam

- b) Laws
 - The employee has to abide by the laws of Brunei Darussalam. Breaking the laws will be ground for termination. Any legal disputes between the employer and the employee can only be settled based on the laws of Brunei in the Courts of Brunei.

- c) Confidentiality
 - All information, documents and plans pertaining to the project is deemed confidential and must not be divulged to a third party unless authorised by the employer. Failure to do so may be grounds for termination.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS

Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)

CATEGORY: CC3 & CC4 TEAMS

Position: Resident Personal Secretary (RSEC-CC3-CC4)

The Government of Brunei Darussalam is inviting applications from candidates who can fulfil the qualification and experience criteria for the above project Resident Site Staff (RSS) position. Applications are open to citizens or permanent residents of Brunei Darussalam and individuals from foreign nationalities.

Successful applicant will be employed by the Government of Brunei Darussalam through their Ministry of Development as Resident Site Staff. The successful applicant will be working under the directions and management of the Employer's Engineering consultant Arup Group. Arup is a well established international consultant firm of designers, planners, engineers, and technical specialists offering a broad range of professional services.

The Project

The proposed Temburong bridge links Brunei-Muara District to Temburong District across Brunei Bay. The project comprises a dual two-lane highway with a total length of approximately 30km between Jalan Utama Menteri in Brunei-Muara district and Jalan Labu in Temburong district. The project comprises of tunnels, at-grade roads, bridge structures, grade-separated interchange, cable-stayed bridges, pre-stressed concrete box-girder for marine and land viaducts, traffic control and surveillance system (TCSS) etc. The project will be implemented under a series of construction contract packages.

Details of Vacant Position

The following are the details for the above position:-

Qualification and Experience required

- Certificate in Secretarial Course
- 5 passes in "O" level including English Language , Malay Language and Mathematics at grade E or equivalent
- Typing speed up to 50 wpm and competent with Microsoft Office
- At least 5 years' relevant experience
- All in Salary range BND 1,600.00-BND 2,000.00

Roles and Responsibility

- Update meeting records for PRE and other senior staff and organise the meeting schedule.
- All clerical and documentation work
- Handle confidential files and correspondence as directed by PRE.
- Immediately respond to all incoming telecommunications and assist PRE to contact other person.
- Answer queries from colleagues on the availability of PRE for attendance of meetings or any other issues.
- Give reminder to PRE on the arranged schedule for meetings, submission programme or regular proforma/survey for the Contract and etc.
- Deal with any other duties as may be assigned to her from time to time by the PRE.

Terms of Appointment

a) Period of Appointment

- The appointment is for a period of approximately **42 months** based on the following terms and conditions

b) Salary

- The salary will be an ALL-IN monthly salary. The employee will have to manage his or her expenses in terms of housing, travel for him / her and his / her family, schooling for children, medical, transport and living expenditures etc.

c) Increments

- There shall be no increment during the period of appointment.

d) Overtime

- No overtime payments will be made to any site staff. Compensation for overtime will be in Lieu of "time-off" during normal working period as additional unrecorded leave. This leave must be taken annually and no payment in lieu of leave will be entertained.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC3 & CC4 TEAMS
Position: Resident Personal Secretary (RSEC-CC3-CC4)

Terms of Appointment (Cont'd)

- e) Bonus / Gratuity
- The all in salary package is inclusive of bonus and gratuity. There will not be any further payment for these items.
- f) Contribution to Supplemental Contributory Pensions (SCP) / Employees Trust Fund (TAP)
- There will be no contributions to either SCP or TAP except for citizens or permanent residents of Brunei Darussalam in which case it shall be in accordance with the local regulations in Brunei Darussalam.
- g) Annual Leave
- Entitlement to annual leave is on completion of a full year of service. There will be no pro-rata leave granted for service less than a full year.
The annual leave earned per year is 18 days.
- h) Housing
- No housing will be provided. The employee will have to make his/her own arrangement for housing. However reasonable assistance will be provided if requested for identifying suitable housing.
- i) Transport
- No vehicles will be provided for private use. Employee has to make his/her own arrangements.
- j) Medical
- Medical treatment can be obtained from the Government General Hospital at standard Government Charges or from private clinics under the employees own account/cost.
- k) Air Flights
- There will be no flights entitlement for the employee or his/her family. Free flights in and on termination / completion maybe considered and subject to Employer's approval.
- l) Resignation / Termination
- Resignation by the employee or Termination by the Employer will require a **notice of 3 months**. If a party cannot fulfil this condition then that party will have to pay the other party 3 months' salary in lieu of notice.
- m) Working Hours
- The working hours a day is 8.00hours.
 - The working days a week is 5.5 days
 - All public holidays will be in accordance to the public holidays of Brunei Darussalam

Conditions of Employment

- a) Health
- The offer of employment is subject to the prospective employee successfully passing of the pre-medical check-up in the country of origin from a medical institution recognised by the Government of Brunei and subsequent clearance certification by the Occupational Health Division, Ministry of Health, Brunei Darussalam
- b) Laws
- The employee has to abide by the laws of Brunei Darussalam. Breaking the laws will be ground for termination. Any legal disputes between the employer and the employee can only be settled based on the laws of Brunei in the Courts of Brunei.
- c) Confidentiality
- All information, documents and plans pertaining to the project is deemed confidential and must not be divulged to a third party unless authorised by the employer. Failure to do so may be grounds for termination.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC3 & CC4 TEAM
Position: Resident Clerical Assistant (RCA-CC3-CC4)

The Government of Brunei Darussalam is inviting applications from candidates who can fulfil the qualification and experience criteria for the above project Resident Site Staff (RSS) position. Applications are open to citizens or permanent residents of Brunei Darussalam and individuals from foreign nationalities.

Successful applicant will be employed by the Government of Brunei Darussalam through their Ministry of Development as Resident Site Staff. The successful applicant will be working under the directions and management of the Employer's Engineering consultant Arup Group. Arup is a well established international consultant firm of designers, planners, engineers, and technical specialists offering a broad range of professional services.

The Project

The proposed Temburong bridge links Brunei-Muara District to Temburong District across Brunei Bay. The project comprises a dual two-lane highway with a total length of approximately 30km between Jalan Utama Menteri in Brunei-Muara district and Jalan Labu in Temburong district. The project comprises of tunnels, at-grade roads, bridge structures, grade-separated interchange, cable-stayed bridges, pre-stressed concrete box-girder for marine and land viaducts, traffic control and surveillance system (TCSS) etc. The project will be implemented under a series of construction contract packages.

Details of Vacant Position

The following are the details for the above position:-

Qualification and Experience required

- 5 passes in "O" level including English Language , Malay Language and Mathematics at grade E or equivalent
- At least 3 years' relevant experience in general office administration
- All in Salary range BND 1,200.00-BND 1,600.00

Roles and Responsibility

- Assist in all clerical and documentation work.
- Assist in filing and incoming and outgoing correspondence and file circulation
- Respond to incoming telecommunication such as telephone, radio, fax, e-mail and etc.
- Assist in amenity work in the PRE office

Terms of Appointment

- a) Period of Appointment
 - The appointment is for a period of approximately **42 months** based on the following terms and conditions
- b) Salary
 - The salary will be an ALL-IN monthly salary. The employee will have to manage his or her expenses in terms of housing, travel for him / her and his / her family, schooling for children, medical, transport and living expenditures etc.
- c) Increments
 - There shall be no increment during the period of appointment.
- d) Overtime
 - No overtime payments will be made to any site staff. Compensation for overtime will be in Lieu of "time-off" during normal working period as additional unrecorded leave. This leave must be taken annually and no payment in lieu of leave will be entertained.
- e) Bonus / Gratuity
 - The all in salary package is inclusive of bonus and gratuity. There will not be any further payment for these items.
- f) Contribution to Supplemental Contributory Pensions (SCP) / Employees Trust Fund (TAP)
 - There will be no contributions to either SCP or TAP except for citizens or permanent residents of Brunei Darussalam in which case it shall be in accordance with the local regulations in Brunei Darussalam.

RESIDENT SITE STAFF (RSS) RECRUITMENT DETAILS
Cadangan Projek Jambatan Temburong (Proposed Temburong Bridge Project – 30 Km)
CATEGORY: CC3 & CC4 TEAM
Position: Resident Clerical Assistant (RCA-CC3-CC4)

Terms of Appointment (Cont'd)

- g) Annual Leave
- Entitlement to annual leave is on completion of a full year of service. There will be no pro-rata leave granted for service less than a full year. The annual leave earned per year is 18 days.
- h) Housing
- No housing will be provided. The employee will have to make his/her own arrangement for housing. However reasonable assistance will be provided if requested for identifying suitable housing.
- i) Transport
- No vehicles will be provided for private use. Employee has to make his/her own arrangements.
- j) Medical
- Medical treatment can be obtained from the Government General Hospital at standard Government Charges or from private clinics under the employees own account/cost.
- k) Air Flights
- There will be no flights entitlement for the employee or his/her family. Free flights in and on termination / completion maybe considered and subject to Employer's approval.
- l) Resignation / Termination
- Resignation by the employee or Termination by the Employer will require a **notice of 3 months**. If a party cannot fulfil this condition then that party will have to pay the other party 3 months' salary in lieu of notice.
- m) Working Hours
- The working hours a day is 8.00hours.
 - The working days a week is 5.5 days
 - All public holidays will be in accordance to the public holidays of Brunei Darussalam

Conditions of Employment

- a) Health
- The offer of employment is subject to the prospective employee successfully passing of the pre-medical check-up in the country of origin from a medical institution recognised by the Government of Brunei and subsequent clearance certification by the Occupational Health Division, Ministry of Health, Brunei Darussalam
- b) Laws
- The employee has to abide by the laws of Brunei Darussalam. Breaking the laws will be ground for termination. Any legal disputes between the employer and the employee can only be settled based on the laws of Brunei in the Courts of Brunei.
- c) Confidentiality
- All information, documents and plans pertaining to the project is deemed confidential and must not be divulged to a third party unless authorised by the employer. Failure to do so may be grounds for termination.