



REPORT OF  
THE 40TH MEETING OF THE ASEAN CONSULTATIVE  
COMMITTEE FOR STANDARDS AND QUALITY –  
WORKING GROUP 1 ON STANDARDS (ACCSQ-WG1)  
AND RELATED MEETINGS

Singapore, 7 – 11<sup>th</sup> May 2018

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AND RELATED MEETINGS

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## 1. Introduction

The meeting was organised by Enterprise Singapore and held at Orchard Parade Hotel, Singapore. The following officers from the Authority for Building Control and Construction Industry under the Ministry of Development, Brunei Darussalam represented the meetings:

- **Hajah Siti Aidah binti Haji Mohammad**  
Head of Authority for Building Control and Construction Industry  
Authority for Building Control and Construction Industry, Ministry of Development
- **Dayang Norhafizah Haji Hamdani**  
Special Duties Officer II  
Authority for Building Control and Construction Industry, Ministry of Development

## 2. Executive Summary

The program for the meeting was as followed:

- a) 12th Meeting of the Task Force on Wood-based Products (TFWBP), held on 7 May 2018;
- b) Workshop on ISO/IEC Guide 21, held on 8 May 2018;
- c) 3rd Workshop on the Revision of the ASEAN Good Regulatory Practice (GRP) Guide, held on 9 May 2018;
- d) WG 1- PTB Workshop on Future Cooperation Activities, held on 9 May 2018.
- e) 40th Meeting of the ASEAN Consultative Committee for Standards and Quality – Working Group 1 (ACCSQ WG1), held on 10-11 May 2018.

The 12th TFWBP Meeting was attended by representatives from the following agencies:

- Authority for Building Control and Construction Industry, Ministry of Development;
- Forestry Department, Ministry of Primary Resources & Tourism; and
- National standards Centre, Energy and Industry Department.

The meeting was chaired by Madam Mahsuri Mat Dris Senior Deputy Director, Malaysian Timber Industry Board, Malaysia.

The 40th ACCSQ WG1 meeting was attended by representatives from Ministry of Development as well as the National Standards Centre. Mr. Steven Phua, Deputy Director, Standards (Infrastructure & Manufacturing), Enterprise Singapore, chaired the meeting. The Vice Chair of the Meeting is Mr.

Sathaporn Rungrattanaubol, Senior Professional Standards Officer, Thai Industrial Standards Institute (TISI), Thailand.

Both meetings concluded with a few key items for the consideration of Brunei parties that attended the meeting. This is reflected under Section 5.

### 3. Agenda

#### 3.1. The 12<sup>th</sup> TFWBP Meeting

The following are items raised concerning Brunei during the above meeting:

- Lists of Standards to be harmonised are to be updated
  - Brunei commented that we are in the process of reviewing the Timber and Timber related Standards and will update after further consideration from all relevant agencies.
    - Timber Structures (Sawn Timber) may fall under the Authority for Building Control and Construction Industry
    - Other Timber-related Products may be under the jurisdiction of other government agencies.
  - Brunei also commented that we will look into what type of trainings within wood-based sector is required.
- AMS (ASEAN Member States) are also to provide information regarding Timber and Timber-products traded for the first half of 2018 for the next TFWBP Meeting.

#### 3.2. ISO/IEC Guide 21-1 Workshop

The workshop was initiated by presentations from ISO, IECEE as well as Australian Standards regarding International Standards as well as procedures in adopting them. Subsequently, two exercises were carried out to further enhance understanding of the attendees in adopting or modifying international standard to a national standard. This workshop aims to enhance knowledge in reviewing current national standards and the processes in adopting standards in various fields.

##### WORKSHOP EXERCISE 1: IDENTIFYING THE DIFFERENCE BETWEEN IDENTICAL ADOPTION AND MODIFIED ADOPTION FROM AN INTERNATIONAL STANDARDS

The workshop aims to familiarise all the attendees with the ISO/IEC Guide 21-1 and identifying changes in terms of identical or modified adoptions. The exercise entails all the group members to discuss on a number of changes to be made in adopting a national standard from an international standard.

##### WORKSHOP EXERCISE 2: DRAFTING PREFACES AND INSTRUCTIONS FOR ADOPTIONS

This part of the workshop focuses on the procedures in drafting a preface of a national standards and how to include references where the national standards differ from the international standards.

### 3.3. ACCSQ - Working Group 1 Meeting

The following are items raised concerning Brunei during the above meeting:

- The meeting took note on the Draft of ASEAN Guidelines for Good Regulatory Practices amended as per yesterday's PTB workshop  
Brunei needs to look at the draft to ensure that the matters can be complied to and executed by regulatory bodies. This includes new clauses included in the GRP Guidelines.
- Harmonisation of standards in different sectors under purview of WG1  
Brunei to look at listed standards and monitor standards that have been harmonised. To also look at which government agencies are the regulating body for standards in various fields.
- ARISE PLUS presented their initiatives in collaborating with ACCSQ WG1 to harmonised standards between AMS  
A few initiatives may be taken to harmonised standards however; a few items are to be raised such as the following:
  1. Clarification on if one AMS does not require the standards
  2. The issue of AMS using different types of standards other than international standards
  3. Level of readiness within AMS to implement harmonised standards might be dissimilar due to lack of monitoring regulatory bodies, etc.
- Singapore presented their Young Professionals Program within Standards Development (presented by Jason, Enterprise Singapore)  
This type of programs might also be beneficial to Brunei as it encourages students/graduates to look into a career within Standards Development. It also creates awareness in the public as to how essential Standards are in terms of trading between other countries.
- The meeting also reminded the AMS involved of the upcoming meeting schedule. Brunei is also to prepare for hosting the 43rd WG 1 Meeting in the 2nd half of 2019.

## 4. Conclusions

The meeting proves to be fruitful in terms of Brunei's contribution in harmonising Timber and Timber related Standards within ASEAN. Brunei have provided input within various fields in terms of harmonising standards for instance within Wood-based Product.

However, there are still a number of items to be raised between government agencies in Brunei and updated before the next meeting. There are also a few suggestions to consider in terms of advancing Brunei in the field of Standards Development compared to other ASEAN Member States. These items are highlighted in the following Section 5.

## 5. Recommendations / Actions to be taken

Item No.	Description	Remarks
1	<p>Brunei to update the following within one month after the meeting:</p> <ol style="list-style-type: none"> <li>1. List of standards that are being utilised</li> <li>2. Standards mandatory/voluntary</li> <li>3. Training needs regarding WBP</li> </ol>	<p>To update ASEAN Secretariat by <b><u>7<sup>th</sup> June 2018</u></b>. To liaise with Forestry Department as well as National Standards Centre before submission of the above list of items.</p>
2	<p>Brunei is also to prepare Intra-ASEAN import export Data relating to Timber and Timber Products for the first half of 2018 in preparation for the next Task Force for Wood Based Product.</p>	<p>To liaise with Royal Customs and Excise Department for required info by <b><u>2nd July 2018</u></b>. Data to be interpreted and analysed in collaboration with inputs from Forestry Department.</p>
3	<p>To look into Harmonised IEC Standards under JSC EEE</p>	<p>To confirm regulatory body under which the standards are utilised and regulated.</p> <p>If the latest harmonised international standards are being used.</p>
4	<p>To look into possibilities to harmonise standards in new areas</p> <ul style="list-style-type: none"> <li>- Digital economy, e-commerce, cyber-security, etc.</li> <li>- Energy efficiency/sustainability</li> <li>- Smart cities</li> <li>- Industry 4.0</li> </ul>	<p>Brunei need to look into if there are any standards being utilised.</p> <p>Since some of the areas are emerging in Brunei, there are benefits and drawbacks in setting up/harmonising standards.</p> <p>Brunei also need to look at which ministry is handling/regulating some of the areas for instance Industry 4.0.</p>
5	<p>To start including university students within Technical Committees (TC) under SC Constructions</p> <ul style="list-style-type: none"> <li>▪ To collaborate with PUJA for registered students to attend and participate in TC</li> </ul>	<p>As part of Brunei's initiatives under Standards Education.</p>
6	<p>Brunei to look into Young Professional Programs to encourage students/graduates to delve into the field of Standards Development</p>	<p>To ask Singapore for input in setting up similar programs.</p>

7	<p>To set up discussion with AGC regarding the following key items</p> <ul style="list-style-type: none"> <li>▪ Regulating Timber and Timber related Products that are being imported/exported <ul style="list-style-type: none"> <li>○ To look into how movement of timber or timber products may be regulated following harmonisation of standards</li> </ul> </li> <li>▪ ASEAN Guideline on GRP (<b>Appendix C</b>) <ul style="list-style-type: none"> <li>○ Clause 6.7 on reviewing technical regulations every 5 years</li> <li>○ Any other relevant items</li> </ul> </li> </ul>	<p>To set up discussion and provide comments before the next TFWBP and ACCSQ WG1 Meeting.</p>
8	<p>To look into presentation from ARISE PLUS</p>	<p>Required clarification on if one country does not require the standards.</p> <p>Level of readiness in terms of implementing harmonised standards are different within AMS.</p>
9	<p>Brunei to submit an updated status of harmonisation on all harmonised standards monitored by WG1</p>	<p>As required.</p>
10	<p>To update on any other issues/items brought up by ASEAN Secretariat as per <b>Appendix B - Agenda Item 16</b>.</p>	<p>As required.</p>
11	<p>Brunei to prepare for hosting the 43<sup>rd</sup> ACCSQ WG1 Meeting tentatively on the second half of 2019</p>	<p>To be confirmed.</p>



Report prepared by:

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Authority for Building Control and Construction Industry  
Ministry of Development

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Ministry of Development



## Appendices

- Appendix A** Final Report for the 12<sup>th</sup> meeting of The Task Force on Wood-Based Products (TFWBP)
- Appendix B** Final Report for the 40<sup>th</sup> Meeting of The ACCSQ Working Group 1 on Standards (ACCSQ WG1)
- Appendix C** Final Draft for ASEAN Guidelines for Good Regulatory Practices (GRP)

Other relevant files pertaining to the meeting has been included in the folders enclosed.

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## References

FAQ on Harmonised Standards

<http://asean.org/storage/2017/09/FAQ-on-ASEAN-Harmonised-Standards.pdf>

ISO/IEC GUIDE 21-1:2005(E): Regional or national adoption of International Standards and other International Deliverables - Part 1: Adoption of International Standards

[https://www.iso.org/files/live/sites/isoorg/files/archive/pdf/en/iso\\_iec\\_guide\\_21-1\\_2005.pdf](https://www.iso.org/files/live/sites/isoorg/files/archive/pdf/en/iso_iec_guide_21-1_2005.pdf)

Economic benefits of standardisation:

IEC

[http://www.iec.ch/about/globalreach/academia/pdf/academia\\_governments/economic\\_benefits\\_standardization.pdf](http://www.iec.ch/about/globalreach/academia/pdf/academia_governments/economic_benefits_standardization.pdf)

DIN

<https://www.din.de/blob/89552/68849fab0eeeaafb56c5a3ffee9959c5/economic-benefits-of-standardization-en-data.pdf>

ISO

[https://www.iso.org/files/live/sites/isoorg/files/archive/pdf/en/ebs\\_case\\_studies\\_factsheets.pdf](https://www.iso.org/files/live/sites/isoorg/files/archive/pdf/en/ebs_case_studies_factsheets.pdf)



## APPENDIX A

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Final Report for the 12<sup>th</sup> meeting of The Task Force on Wood-Based Products (TFWBP)

## APPENDIX B

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Final Report for the 40<sup>th</sup> Meeting of The ACCSQ Working Group 1 on Standards  
(ACCSQ WG1)

## APPENDIX C

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Final Draft of ASEAN Guidelines on Good Regulatory Practices