

## APPLICATION FOR REGISTERED WITH PRACTISING CERTIFICATE [ ARCHITECT / PROFESSIONAL ENGINEER / QUANTITY SURVEYOR ]

### SUBMISSION CHECKLIST

The BAPEQS Online System is experiencing technical issue which impacts users and our office. It is temporarily closed until further notice.

Click link below to download the APPLICATION FORM.

<http://www.bapeqs.gov.bn/SitePages/Application%20for%20Registration%20as%20Practising%20Certificate.aspx>

NEW APPLICANT :	
No.	Description
1	Annex A (verified by Registered Person), if any additional information only
2	Valid BAPEQS Certificate of Registration
3	Copy of Valid Payment Receipts/Card of Professional Membership
4	Duplicate of Valid Professional Indemnity Insurance (Certified by Insurance Agencies)
5A	*Certified True Copy: Certificate of Registration Business Names Act (Section 16 & 17) [ Sole Proprietorship / Partnership ] / OR
5B	*Certified True Copy: Certificate of Incorporation of Private Company (Form X) [ Body Corporate ]

*\*Note: All supporting documents must be certified by the Registrar Subordinate Court (Commissioner of Oaths).*

RENEWAL :	
No.	Description
1	Annex A (verified by Registered Person), if any additional information only
2	Valid BAPEQS Certificate of Registration
3	Copy of Valid Payment Receipts/Card of Professional Membership
4	Duplicate of Valid Professional Indemnity Insurance (Certified by Insurance Agencies)
5	Continuous Professional Education (CPE) - 25 pts (with evidence, example: copy attendance/certificate/etc) Link CPE Form / Matrix : <a href="http://www.bapeqs.gov.bn/SitePages/Continuous%20Professional%20Education.aspx">http://www.bapeqs.gov.bn/SitePages/Continuous%20Professional%20Education.aspx</a>

*Note: Please follow the required conditions before you submit the application and make sure all the documents to be fulfil completed before make a submission.*

Documents (hardcopy) to be submitted to :

**BAPEQS Secretariat**  
**Board Management Division Office,**  
**Ground Floor, Ministry of Development Building,**  
**Jalan Pembangunan, BB3510, Brunei Darussalam.**  
Telephone Office : 2383406 ext 1016 / 1023